



# H.M. GOVERNMENT OF GIBRALTAR

Civil Status and Registration Office  
Joshua Hassan House  
Secretary's Lane  
Gibraltar

## GIBRALTAR PASSPORT APPLICATION

Use this form **ONLY** if you are residing or working in Gibraltar and wish to apply for a British passport issued in Gibraltar. You will need to bring evidence of your current residence or employment in Gibraltar.

Our turnaround times for issuing passports are **NOT** guaranteed and you should **NOT** make any travel arrangements until you have received your new passport. We will not accept any responsibility for any travel arrangements you have made.

Passport applications can be rejected or delayed if incorrectly submitted. Please note that the appropriate fee is charged when the application is received and is non-refundable and non-transferable, even if you decide to withdraw your application at some stage or your application is unsuccessful.

### PLEASE WRITE IN CAPITALS AND IN INK.

#### Section 1. What type of passport are you applying for? (put a cross "X" in the correct box)

<b>RENEWAL</b> of your passport	Adult	<input checked="" type="checkbox"/>	Child	<input checked="" type="checkbox"/>	(under 18)
<b>FIRST</b> British Passport	Adult	<input checked="" type="checkbox"/>	Child	<input checked="" type="checkbox"/>	(under 18)
<b>REPLACEMENT</b> of a lost or stolen passport	Adult	<input checked="" type="checkbox"/>	Child	<input checked="" type="checkbox"/>	(under 18)
<b>CHANGES</b> to your existing passport	Adult	<input checked="" type="checkbox"/>	Child	<input checked="" type="checkbox"/>	New name <input checked="" type="checkbox"/> New Photo <input checked="" type="checkbox"/> Change of Nationality status <input checked="" type="checkbox"/>

#### Section 2. Who is the passport for? Personal Details (to be filled in by all applicants)

Title (put a cross "X" in the correct box) Mr  Mrs  Miss  Ms  Other

Surname  Maiden Surname

First and Middle names

Previous names (surnames first)

Gender Male  Female  Town of Birth

Date of Birth         Country of Birth

Home Address

Town/City \*

Country \*

Postcode \*

Daytime telephone number \*

Mobile telephone number

Email address

Note \* – These details are mandatory and have to be filled in



DATE OF ISSUE

D D M M Y Y Y Y

**Section 6. More information** (use this space if you need to include any other information in your application)

[Empty box for additional information]

**Section 7. Declaration** (this part must be filled in by the person named in section 2 or by a parent or guardian if the passport is for a child under 18)

**CAUTION** - It is a criminal offence to make a false statement to get a passport. If you have made a false statement on this form, you could be prosecuted and could go to prison. Our work includes checking that the countersignature in section 8 is genuine.

I declare that I am 18 years or over (or will be within 2 weeks) and that:

1. I will return the lost passport to the CSRO passport office in Gibraltar or a UK passport issuing office if it comes into my possession;
2. I, or the person named in section 2 of this application (if different) am a British national and have not lost or given up my national status;
3. I do not owe any money to H.M. Government of Gibraltar or to the UK Government for repatriation or any similar relief;
4. This application does not break the terms of any court order to which I, and the person named in section 2 (if different) am subject;
5. As far as I know, all the information I have given in this application is correct;
6. If the application is for a child, I have parental responsibility and I have enclosed any court orders that relate to the child's residence, contact or removal from Gibraltar/country of residence;
7. I, or the person named in section 2 (if different) understand that by voluntarily applying for a British passport, I may lose my citizenship of another country;
8. I also understand that a child who has already attained 16 years of age upon application, will be issued with a ten year passport and the adult fee will apply.

I am also aware that the Civil Status and Registration Office holds and uses data in accordance with the Data Protection Act 2004. Information about this application may be shared with appropriate public and private sector authorities.

**Signature**

Sign in ink and keep within the box

[Signature box]

Date

D D M M Y Y Y Y

Name, if signing on behalf of a child under 18

[Name box]

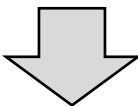
Relationship to child

[Relationship box]

**Passport Signature & Photo**

**Signature**

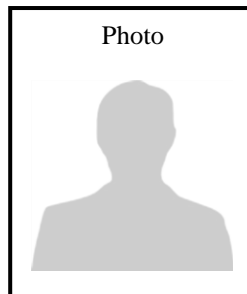
Sign in ink and keep within the box



[Signature box]

Please sign here if you are the person named in Section 2 and are aged 12 or over.

**Photo**



**REMEMBER**  
ALL APPLICATIONS HAVE TO BE SIGNED IN SECTION 7 AND SECTION 8

**Section 8. Countersignature** (if a countersignature is required, they should fill in this section **after** the rest of the form has been filled in)

**CAUTION**

It is a criminal offence to make a false statement to help someone get a passport. Check the form properly before you fill in this section. If you have made any false statements on this form, or if you know that the person applying has made any false statements on this form, you could be prosecuted and could go to prison. Our work includes checking that your details are genuine. As a result, we may need to contact you. You should not sign this form if you are a relative of the person applying.

**IMPORTANT**

If the application is for a child, you are confirming the identity of the adult signing in section 7. You must also be able to identify the child in order to certify the photograph.

Endorse the back of one photo - write "**I certify that this is a true likeness of**" and then insert the name of the person named in section 2 and then your signature and the date.

Title Mr  Mrs  Miss  Ms  Other   
First and Middle name(s)   
Surname

I confirm that I have known the person named in section 2, or in the case of a child, the adult filling in section 7 for  [insert years] years as  [state in what capacity – e.g. employer, colleague, friend, client etc.]

As far as I know, the information on this form is correct. I hold a full current British passport. I have read the caution and I understand it.

Profession, professional qualifications or position in the community

Employer's name

Work address   
(or private address if this does not apply)

Current Passport Number

Contact details:- Daytime telephone number

Alternative telephone number

email address

Signature   
- Sign in ink and keep within the box  
- By countersigning this application, you agree to us checking passport records to confirm your countersignature

Date

**What to do next**

Take or send this form to the Nationality and Passport section of the Civil Status and Registration Office, Joshua Hassan House, Secretary's Lane, Gibraltar, with your current passport the prescribed fee, two photographs (grey background) and any documents required. Whilst you may be allowed to retain your current passport, it is advisable that you do not make use of your passport whilst the application is being processed, given that your passport is automatically cancelled when we initiate the processing of your application, and you may have difficulties if you do so. Please note that if you retain your passport it must be presented for cancellation on collection of the new passport.

We may check information about you with other information we have. We may get information about you from other people and certain other organisations. We may give information to certain other organisations, as the law allows, to:

- check the accuracy of information;
- prevent or detect crime;
- protect public funds in other ways; and
- use in research or statistics.

These other organisations include other government departments, local authorities, and private sector bodies such as banks and organisations that may lend you money. We will not give information about you to anyone outside our department unless the law allows us to.