



Department of Social Security

HM Government of Gibraltar

Claim No.

Stamp and date of receipt

Continuation of studies for school term September 2016 to June 2017

Please note that Part 3 must be completed by a school official and the form returned to our offices at 14, Governor's Parade.

Part 1 : Particulars of claimant

Full name

Address

Date of birth

Type of benefit/claim number

Part 2 : Particulars of pupil/student

Full name

Date of birth

Address

Part 3 : Particulars of educational institution (to be completed by an official of the educational institution)

Name of educational institution

Type of education institution

School

University/college

Other Please specify

Part 3: Particulars of educational institution (to be completed by an official of the educational institution) (continued)

Address

Full name of pupil/student

The pupil/student will be attending the school until

Number of hours per week

I certify that the information given in regard to the continuation of studies of the above-named pupil/student is true and correct.

Name of school official

Signature of school official

Date

Official stamp

How we collect and use information

The Department of Social Security collects information for the purposes of dealing with social security benefits and other non-contributory benefits. The information we collect about you depends on the reason for your business with us, but we may use the information for any of these purposes.

We may check information about you with other information we have. We may get information about you from other people and certain other organisations. We may give information to certain other organisations, as the law allows, to:

- check the accuracy of information;
- prevent or detect crime;
- protect public funds in other ways; and
- use in research or statistics.

These other organisations include other government departments, local authorities, and private sector bodies such as banks and organisations that may lend you money. We will not give information about you to anyone outside our department unless the law allows us to.

The Department of Social Security is the data controller for the purposes of the Data Protection Act.