



**HM Government  
of Gibraltar**

**2**

**ZONE**

**Sustainable Traffic, Transport and Parking Plan**

# **Gibraltar**

## **Residential Parking Scheme**

**PILOT SCHEME**

**Zone 2**



Version: November 2018



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## **Residential Parking Schemes**

As part of the implementation of the Sustainable, Traffic, Transport and Parking Plan and as a direct result of stakeholder feedback and involvement, H.M. Government of Gibraltar has identified the need to introduce Residential Parking Schemes (RPS) at various locations around Gibraltar.

A Residential Parking Scheme is normally implemented in areas where there is more demand for parking than spaces available. These schemes do not guarantee a parking space for anyone, but help manage the parking situation for people living in those areas. The aim of a residential parking scheme is to provide residents with an improved chance of parking whilst still supporting the needs of visitors and commercial activities in those areas. A Residential Parking Scheme will also indirectly tackle the issue of derelict vehicles on the public highway therefore allowing for better management of existing parking stock.

The success of a RPS relies heavily on proper parking enforcement of these areas and the appointed 'Parking Management Officers' will play a key role in patrolling and regulating the residential zones.





## Residential Zones

The Government is looking at a phased approach towards the implementation of the new Residential Parking Scheme. The Scheme will see Gibraltar strategically divided into various zones (Zone 1, Zone 2, Zone 3 etc.).

Within each 'Zone', the following types of parking bays will be available:

### 1) Residential

Residents Parking Permits will allow users to park within their designated zone boundary (long term & short term).

### 2) Pay & Display (P&D)

A section of P&D will be introduced in some locations to accommodate visitors within the area.

### 3) Blue Badge

Only Disabled Persons Badge holders will be able to park in designated Disabled Bays.

### 4) Motorcycle

Motorcycles will not need to apply for a permit and will therefore not be restricted to park within any specific RPS zone. They will nevertheless only be able to park strictly in allocated motorcycle bays and will therefore be prohibited to park in any space demarcated for car use.

### 5) Mixed Use – Loading/Unloading Bays

Some of the parking bays will have an element of mixed use. These bays will consist of loading/unloading parking bays in which any zone permit holder may be able to park for a maximum time as stipulated by the relevant sign. They will allow users to run quick errands in the immediate area without allowing long stay parking. Outside the hours of operation, the loading/unloading parking bays will revert to residential parking for the residents of that specific zone.

### 6) Free Parking

These parking bays have no restrictions and no permits are necessary for their use. These free parking spaces may be used by any private motor vehicle.



## Residents Parking Permit

A Residents Parking Permit allows the owners to park within their own designated residential zone. When visiting other zones, they will need to park in a pay and display bay or in a mixed use/free bay if available.



*Example of Residents Parking Permit – May be subject to change*

### Motorcycle Owners

Owners of motorcycles do not need to apply for a permit as they will not be restricted to park in their zones or any other zones. Motorcycles can only park in designated M/C parking bays.

### Who is Eligible to Apply?

The person applying for the permit must meet the following criteria:

- Reside within the specified zone. (e.g. to obtain a 'Zone 2' permit you must be registered to an address within the Zone 2 catchment area).
- Not be in arrears or debt with any Government Department or agency.
- Own a motor vehicle which is registered as a 'private' vehicle.

### Applying for a Permit

- Applications are restricted to one permit per vehicle.
- Each resident can apply for one permit, although there is no limit to the number of residents who can apply in any one household. However, incremental fees shall apply. See page 5.
- A tear out application form is included in this booklet. Additional applications may be obtained from the main office of Gibraltar Car Park Ltd located at Unit 99, Harbours Walk, New Harbours, Rosia Road; or alternatively, from the HM GoG website: [www.gibraltar.gov.gi](http://www.gibraltar.gov.gi)



## Requirements

In order to apply for a 'Residents Parking Permit' you will need to provide the following:

- Gibraltar Identity Card or Civilian Registration Card.
- Proof of residence – such as a utility bill, tenancy agreement, or bank statement issued in the last 3 months.
- Valid MOT Certificate – expired MOT certificates or MOT appointment bookings in lieu of a valid certificate will not be accepted. Brand new cars and cars which are under 4 years old are exempted from this requirement.
- Certificate of Registration (Log Book) – cars must be registered in the applicant's name and the address shown on the certificate of registration must be consistent with the address shown on the permit application form.

## Cost of Permits

- |                               |            |
|-------------------------------|------------|
| • First Permit per household  | £5.00 pcm  |
| • Second Permit per household | £10.00 pcm |
| • Third Permit per household  | £20.00 pcm |

1. *If the household benefits from a parking space or garage by way of ownership or an individual residing at that household is renting a parking space or garage under their name, the cost of the first permit will be charged at the 'Second permit per household' rate.*
2. *The incremental price of the permits will be applied on a household basis (that is, per address).*
3. *The cost of permits will continue to double for each additional permit issued (per address).*
4. *If you apply for a permit during the course of the year, the corresponding charge will be calculated on a pro-rata basis to the nearest month.*
5. *If you no longer require your permit you may hand it in before the expiry date but a refund will not be given.*
6. *Permit fees are payable and renewable annually. Monthly payments will not be accepted.*

## Persons over 60 years of age

Where Point 1 above does not apply, any applicant aged 60 or over may purchase the 'First' permit at a 50% discount. The discount is only applicable to the 'First' permit per household. The cost of any further permits per address, will continue to double from the full first permit price.

## Disabled Persons Badge (Blue Badge) Holders

Provided that they meet the requirements for a 'Residents Parking Permit' as stated above, Disabled Persons Badge holders will be eligible for the 'First' permit free of charge. Further information concerning Disabled Persons Badges can be obtained from the Driver & Vehicle Licensing Department, MOT Centre, Eastern Beach Road. Contact telephone number: 20051603. E-mail: [driverinfo@gibraltar.gov.gi](mailto:driverinfo@gibraltar.gov.gi)

## Signage and Parking Demarcation

Parking within the various zones will be clearly demarcated with road markings and a number of different signs that have been briefly described below.



*All Motorcycle vehicles are to be parked within the demarcated “M/C” zones. Motorcycle bays will be signposted as shown and marked with ‘Yellow’ road markings.*



*Residential parking areas will be signposted to indicate the relevant parking zone as shown. Only vehicles with “Residents Parking Permits” will be able to park within these demarcated bays, which will be marked with ‘Yellow’ road markings.*



*There will be various ‘Loading and Unloading’ bays demarcated throughout different areas in Gibraltar. These bays will be signposted to allow vehicles to park for a maximum of 30 minutes daily between 8am to 7pm. After 7pm, only vehicles with the corresponding ‘Residents Parking Permit’ can park in these bays.*



*In addition to the 'Loading and Unloading' bays demarcated in the zone, there are also special 'commercial only' areas which are strictly for the use of commercial/ goods vehicles for permit holders only. These bays will be signposted to allow commercial/ goods vehicles to park for a maximum of 30 minutes.*

*Car parking spaces for 'Disabled Persons Badge Holders' will be demarcated with suitable road markings and signposted as per usual.*

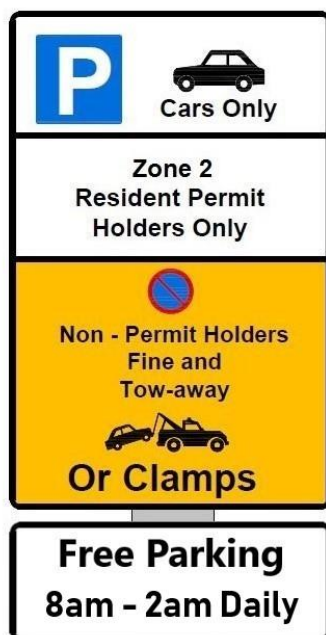
*These signs will be placed around the different zones where "Residential Parking" has been allocated.*



*These signs will be placed along the areas where 'Free Parking' for cars have been allocated.*



*All 'Pay & Display' zones will be signposted as shown.*



*There will be various areas within the Zone which will allow for free parking during the day (e.g. between the hours of 8am – 2am) daily. These bays will become Zone parking only during the timing stipulated on the sign. Permit Holders may park unrestrictedly regardless of the daily free parking facility. The part-time parking bays will be marked with 'Yellow' road markings.*





*All 'Pay & Display' parking zones will include these signs to indicate where the nearest pay machine is located (e.g., far left).*



*All 'Pay & Display' parking zones will include these signs to indicate where the nearest pay machine is located (e.g., far right).*



*All 'Pay & Display' parking zones will include these signs to indicate where the nearest pay machine is located. In this case, it indicates that there is a machine located at both the far right and left of the parking zone\*.*

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*\*Sign information regarding maximum stay is for illustration purposes only and may thus be subject to change.*



*These signs will be located beside the 'Pay & Display' machines to display information regarding times of operation.*



*Tariff information may be displayed on signs and/or displayed in the 'Pay & Display' machines\*.*

*\*Sign information regarding times of operation and tariffs are for illustration purposes only and may thus be subject to change.*





**Free Parking For all Vehicles. ( No Commercial Vehicles )**

**White Parking Bays**



**Residents Parking Permit Holders Only. ( No Commercial Vehicles )**

**Yellow Parking Bays**



**Pay & Display Parking Only.**

**Blue Parking Bays**



**Free Parking for Motorcycle Vehicles only.**

**Yellow Road Marking 'M/C'**

#### **NOTES**

- ***Any vehicles parked outside their demarcated bays can be subject to fine & tow-away or clamps.***
- ***Any information shown above regarding times of operation, tariffs or other specific details are for illustration purposes only and may be subject to change.***



## Contact Information

**For any queries regarding the scheme, contact Gibraltar Car Parks Ltd:**

Unit 99  
Harbours Walk  
New Harbours  
Rosia Road  
Gibraltar  
Email: [admin@gibcarparks.com](mailto:admin@gibcarparks.com)  
Contact Telephone Number: 20049202

**For any parking enforcement queries contact Gibraltar Parking Management Services Ltd:**

Email: [operations@gpmsl.gi](mailto:operations@gpmsl.gi)  
Contact Telephone Number: 20064622 / 56748000

## **Drawings of Parking Locations**

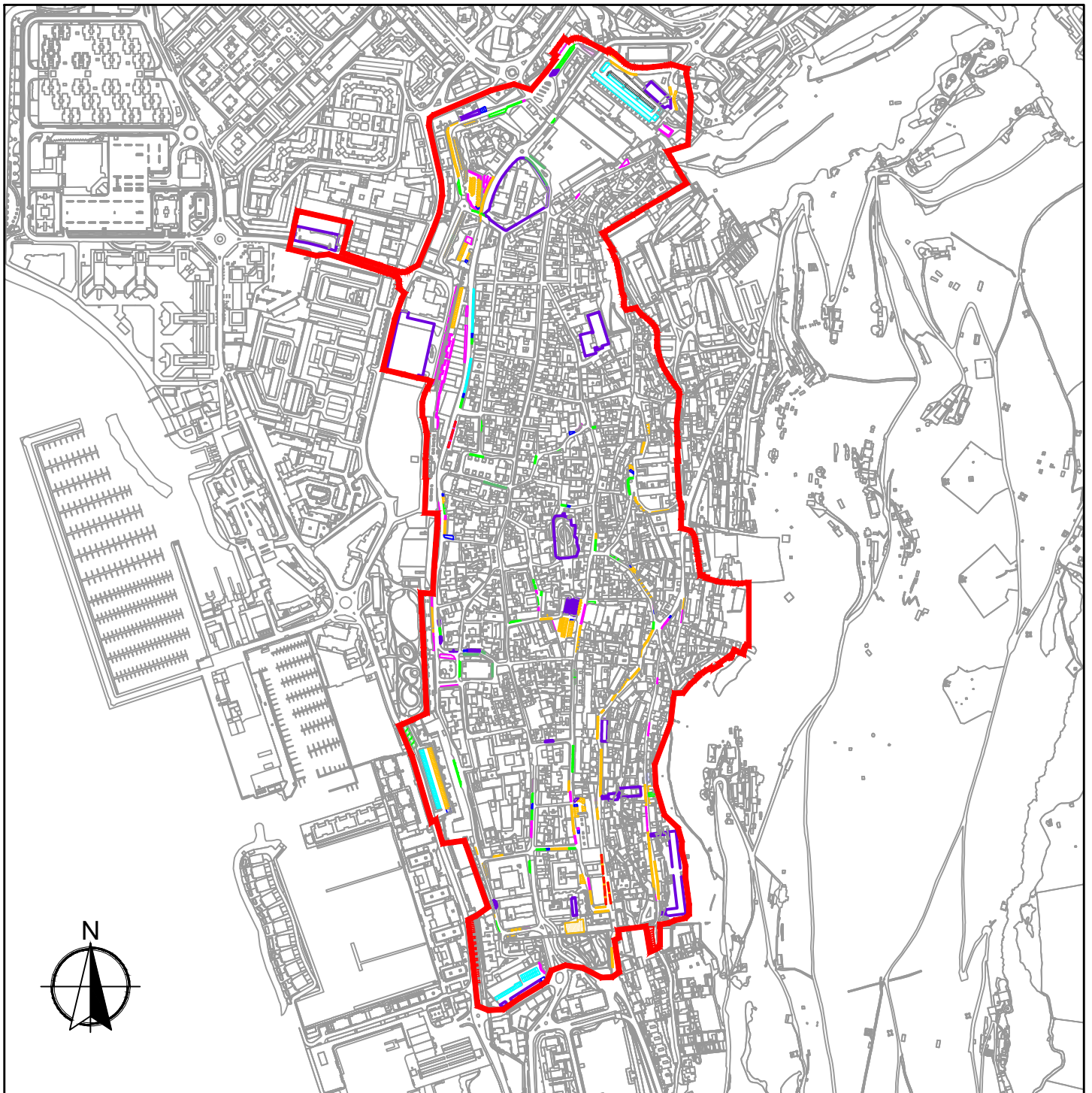
*Drawings correct at time of going to print and may be subject to change*

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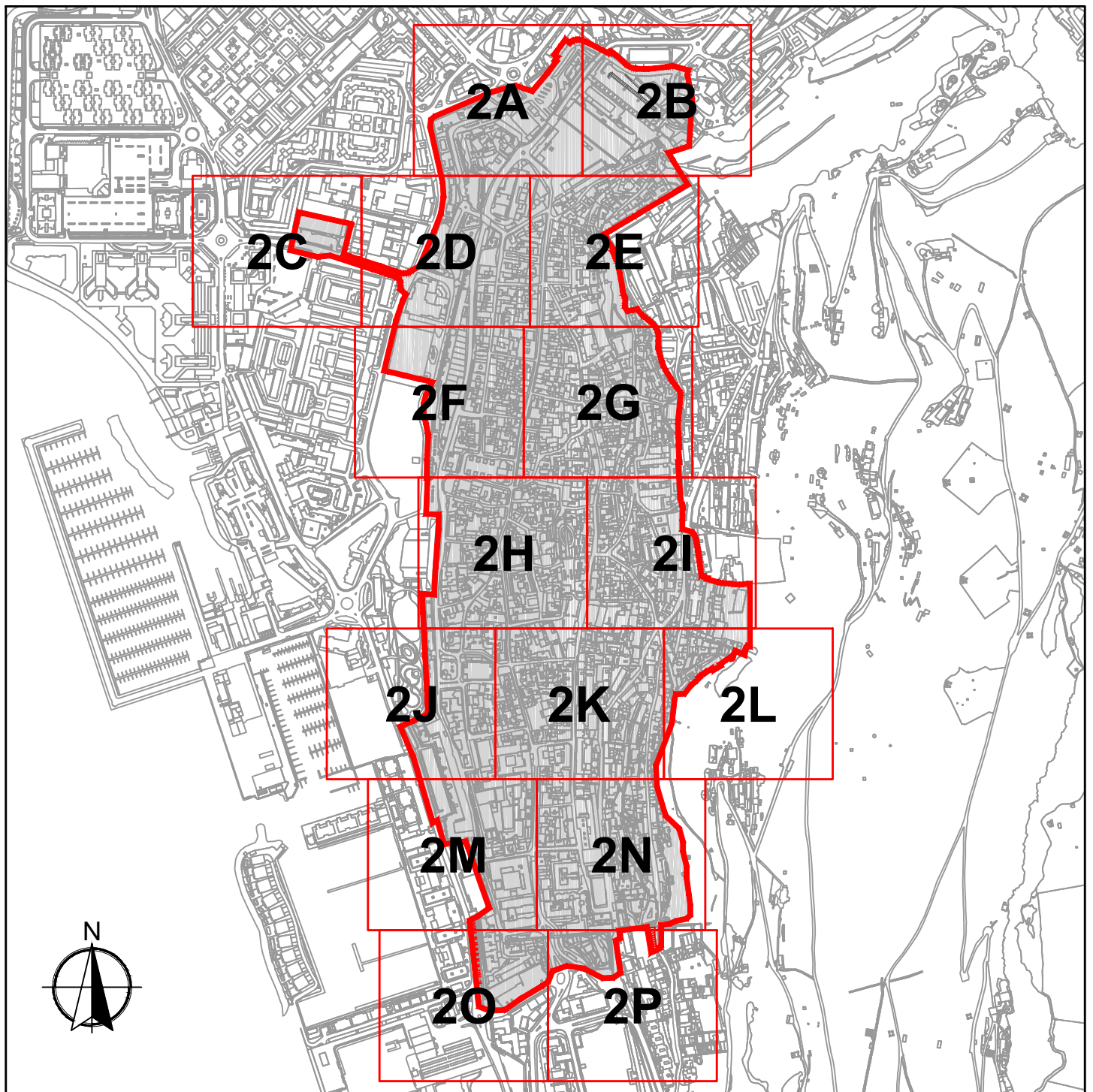




# ZONE 2 SITE PLAN

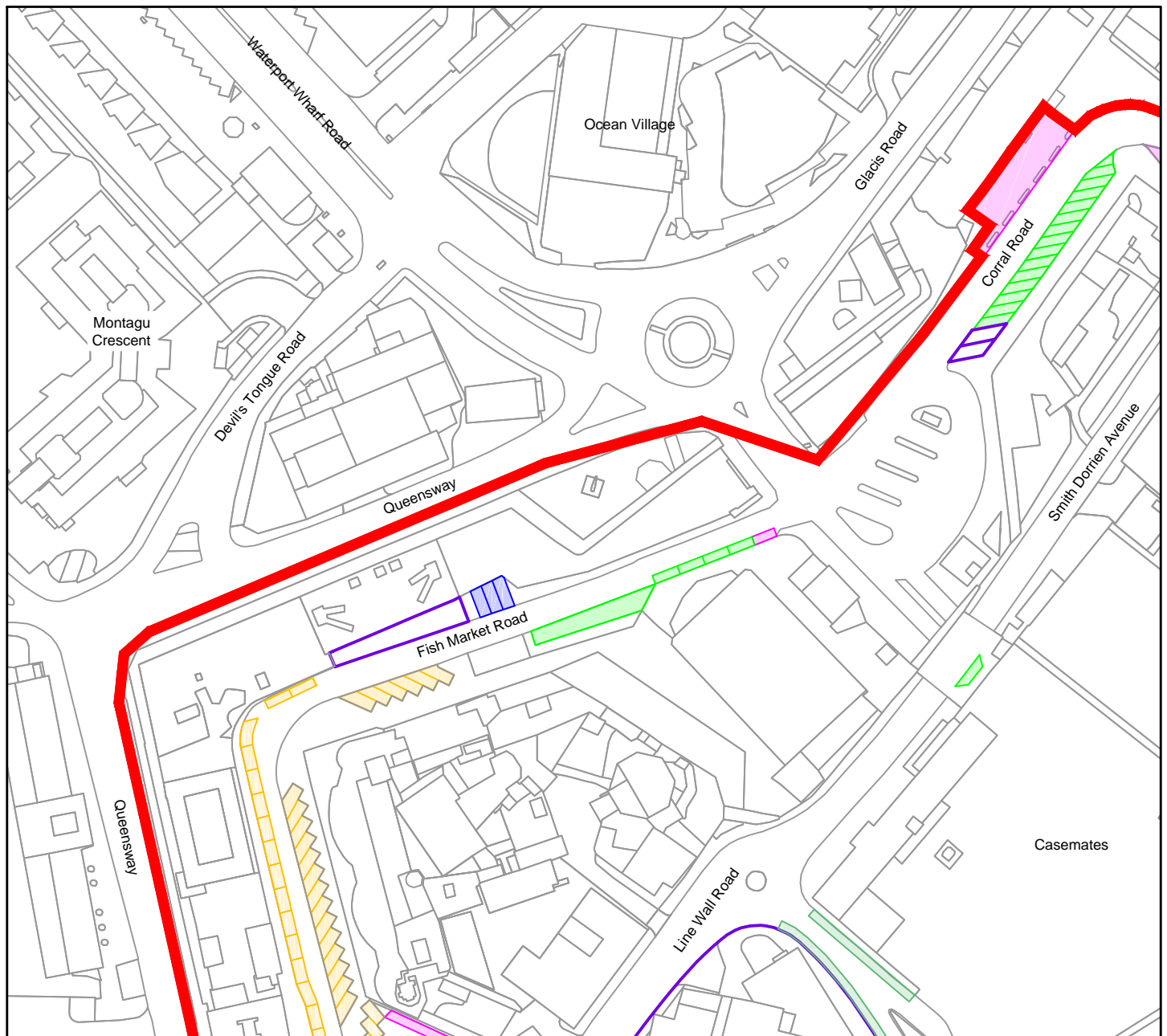











ZONE 2





**Key:**


 Residential Parking  
Car Parking Spaces.

 Pay & Display  
Parking Bays.


 Disabled Parking Bays.


 Motorcycle Parking Bays.


 Taxi Stand.

 Loading & Unloading Bays.

 Private Parking

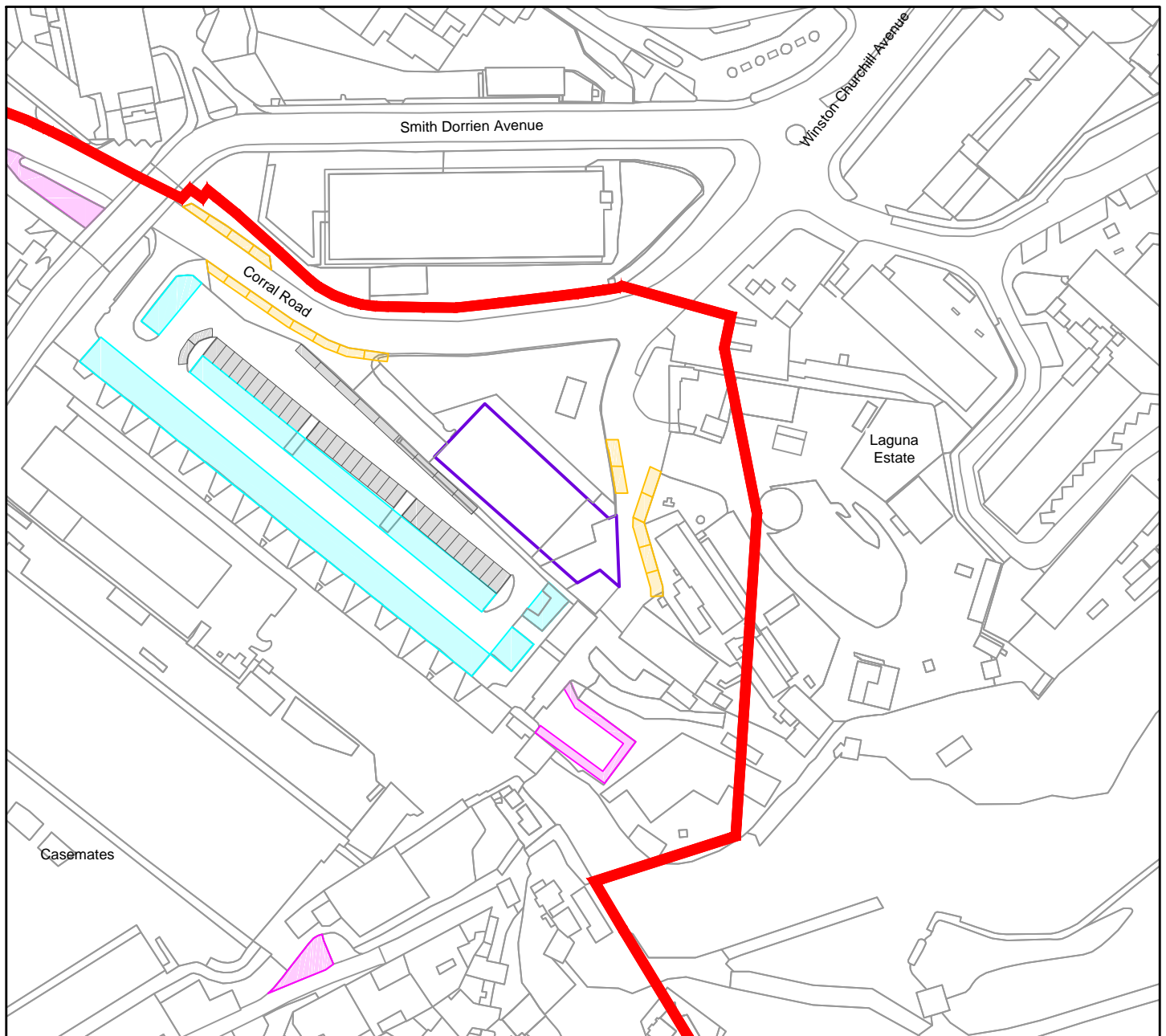
 Zone Limitations.

 Free Parking.

 Part-time Parking.



## ZONE 2



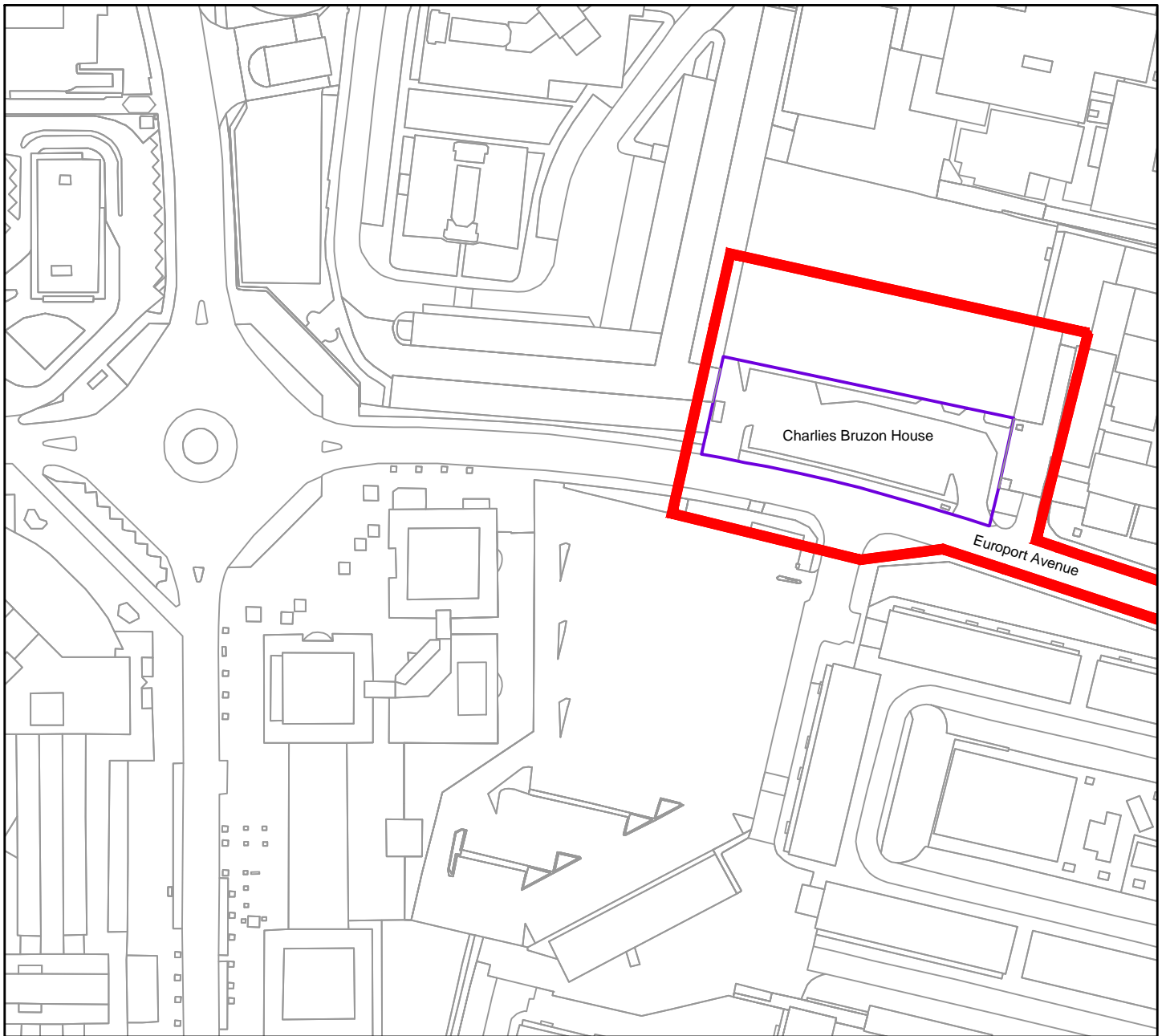
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	Pay & Display Parking Bays.		Private Parking
	Disabled Parking Bays.		Zone Limitations.
	Motorcycle Parking Bays.		Free Parking.
	Taxi Stand.		Part-time Parking.





## ZONE 2

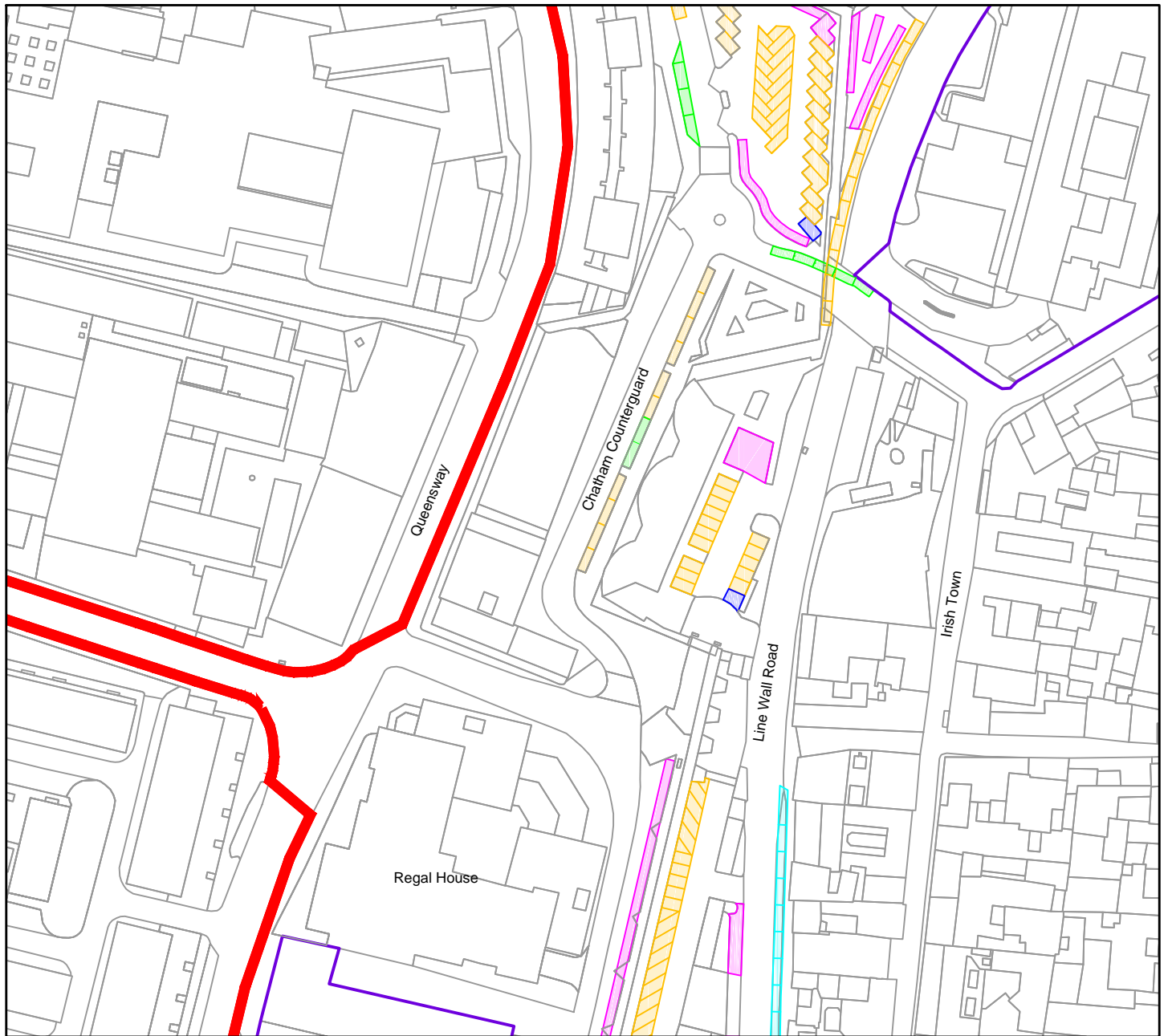


### Key:



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	Taxi Stand.		Part-time Parking.

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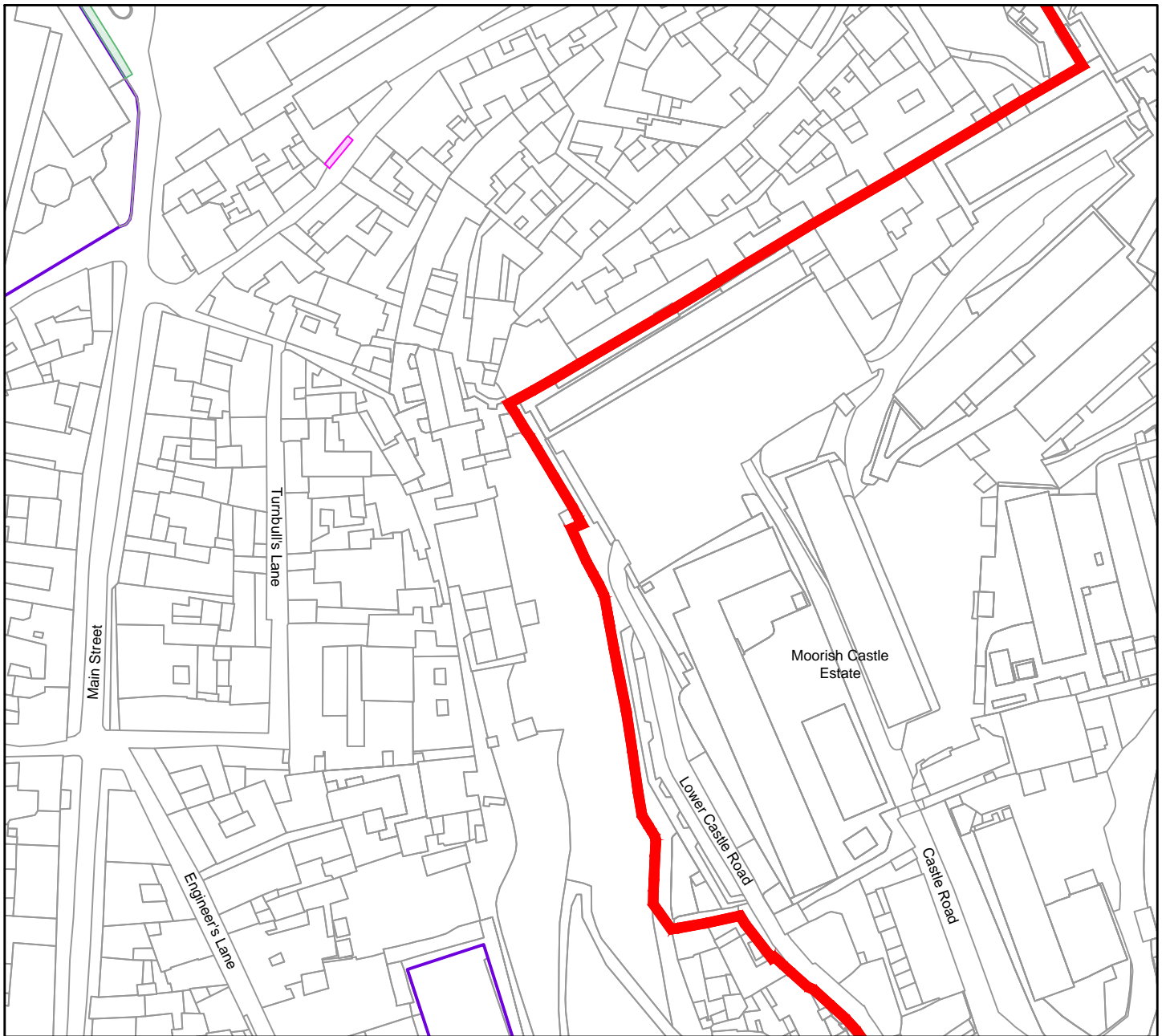


### Key:

- |   |  |   |                           |
|---|--|---|---------------------------|
|  | Residential Parking<br>Car Parking Spaces. |  | Loading & Unloading Bays. |
|  | Pay & Display<br>Parking Bays.             |  | Private Parking           |
|  | Disabled Parking Bays.                     |  | Zone Limitations.         |
|  | Motorcycle Parking Bays.                   |  | Free Parking.             |
|  | Taxi Stand.                                |  | Part-time Parking.        |



ZONE 2



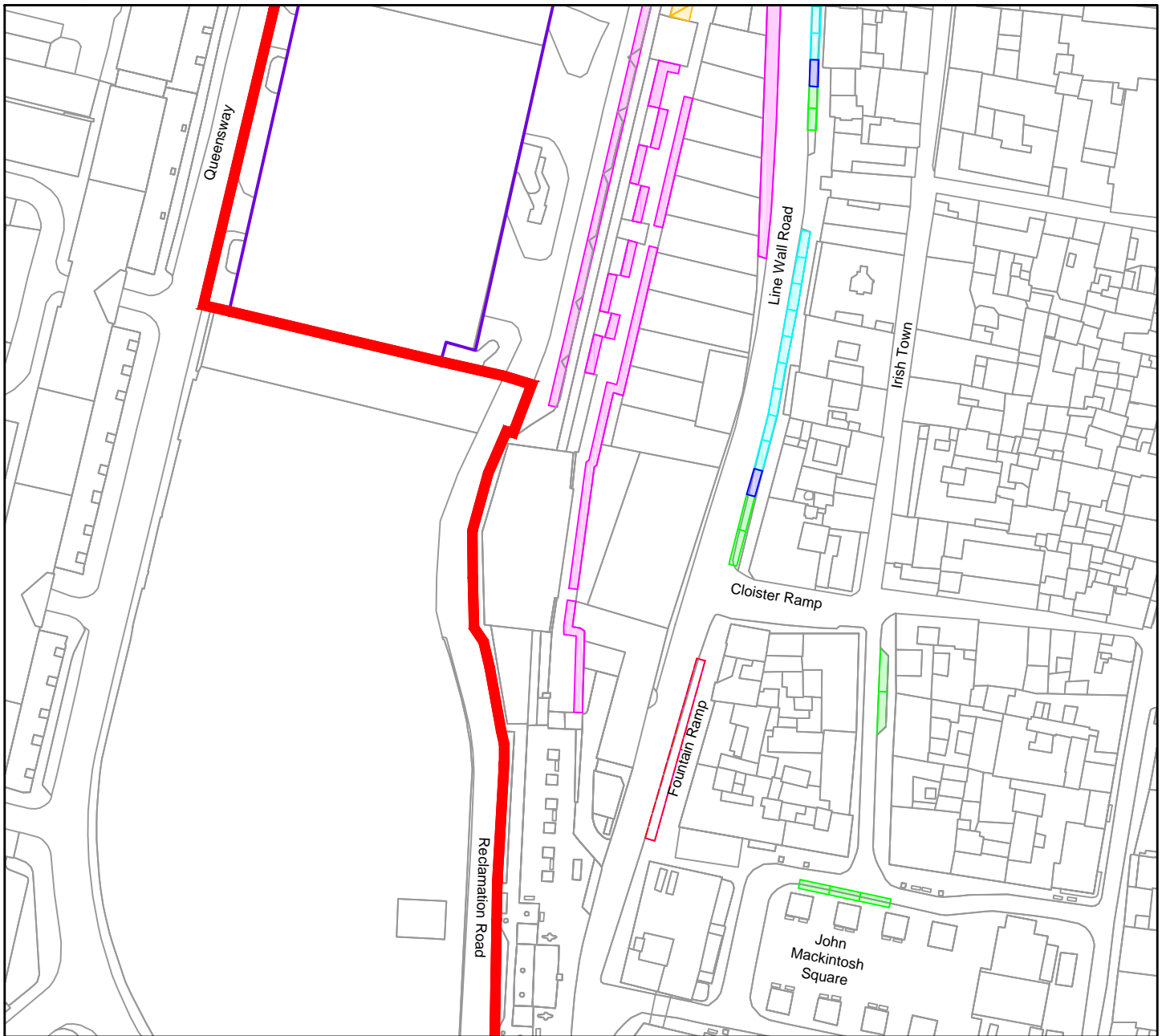
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|--|---|
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|  Motorcycle Parking Bays.                   |  Free Parking.             |
|  Taxi Stand.                                |  Part-time Parking.        |





ZONE 2



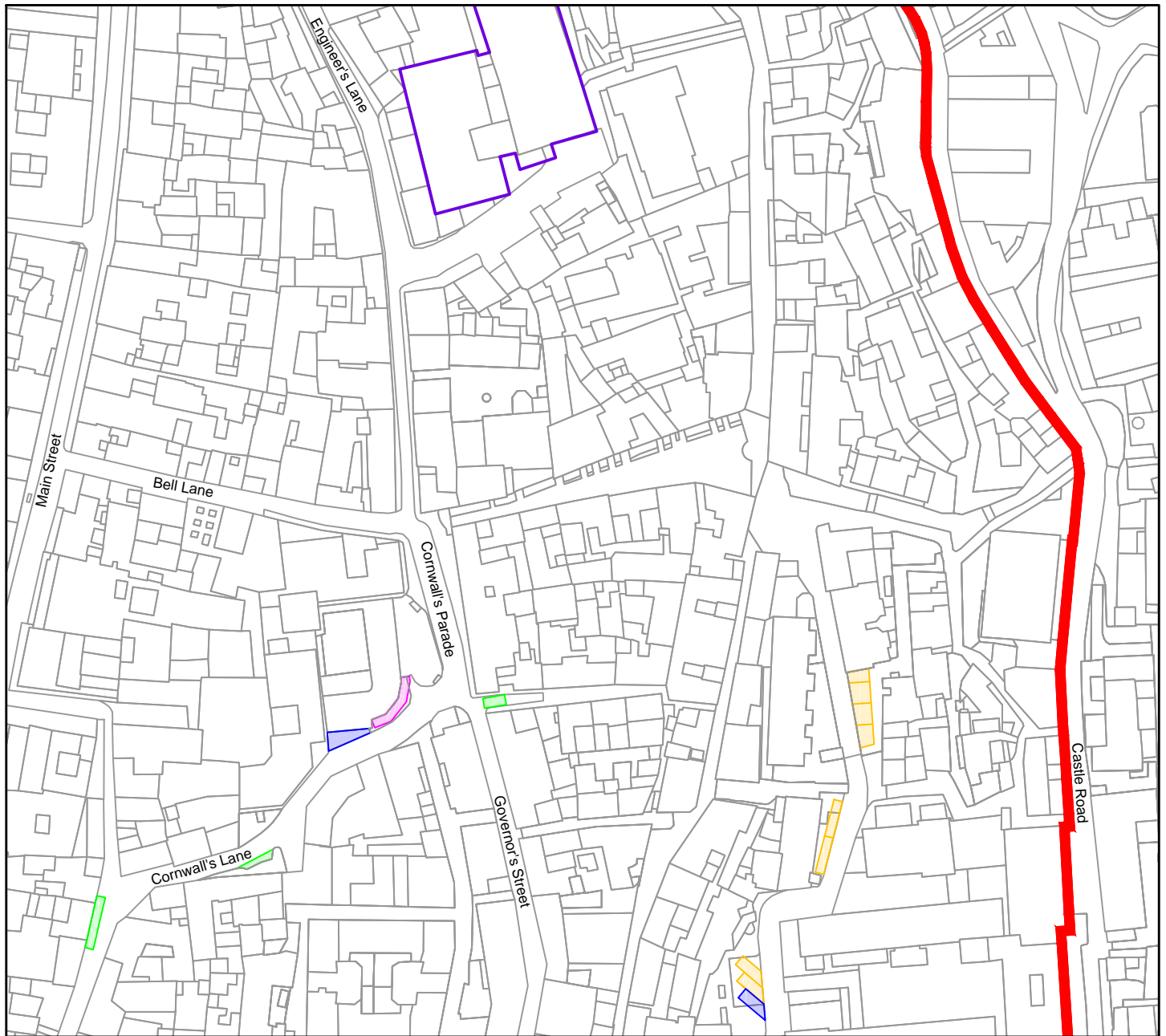
**Key:**

-  Residential Parking Car Parking Spaces.
-  Pay & Display Parking Bays.
-  Disabled Parking Bays.
-  Motorcycle Parking Bays.
-  Taxi Stand.

-  Parking could be subject to modification
-  Loading & Unloading Bays.
-  Private Parking
-  Zone Limitations.
-  Free Parking.
-  Part-time Parking.



## ZONE 2



### Key:

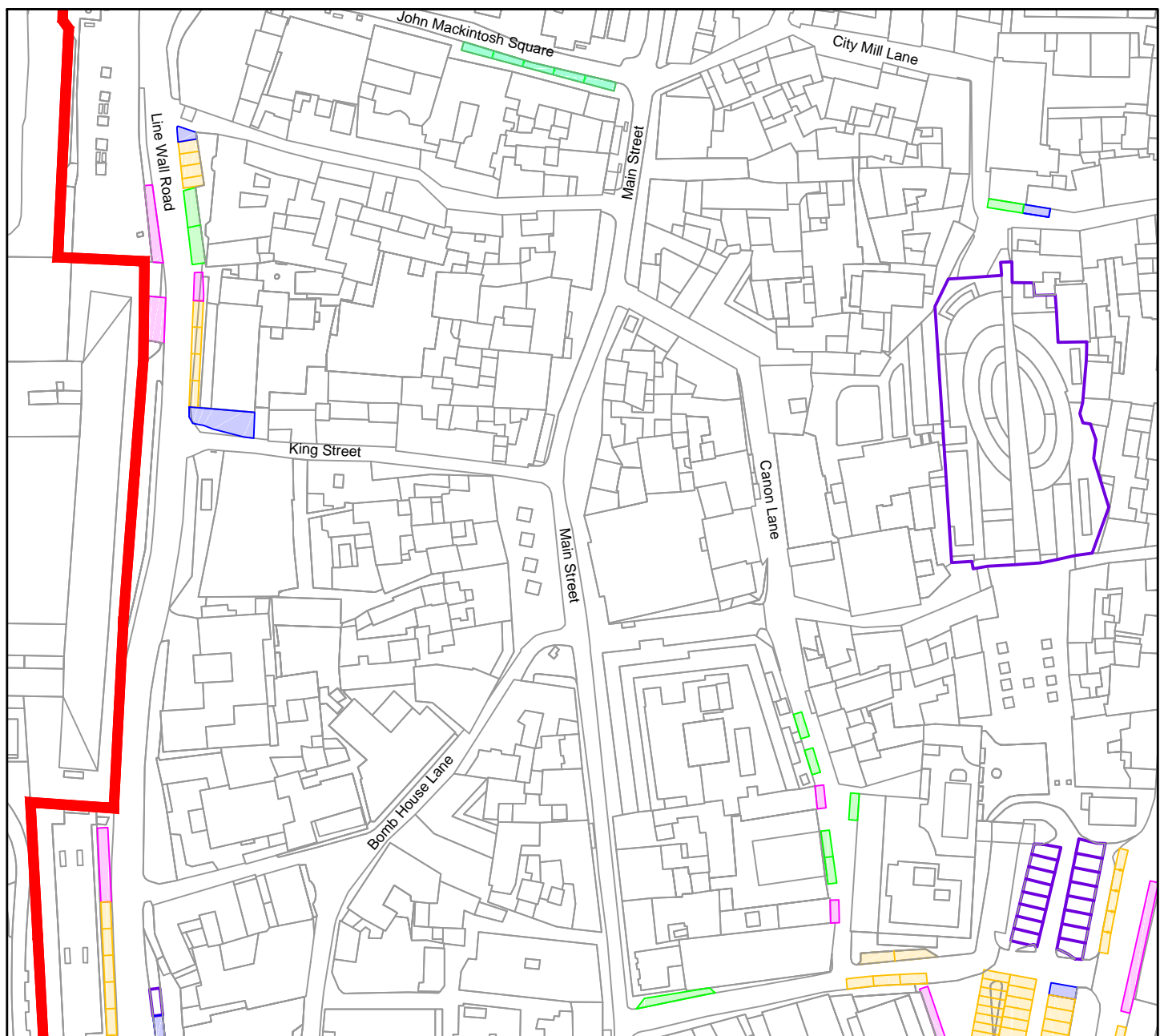
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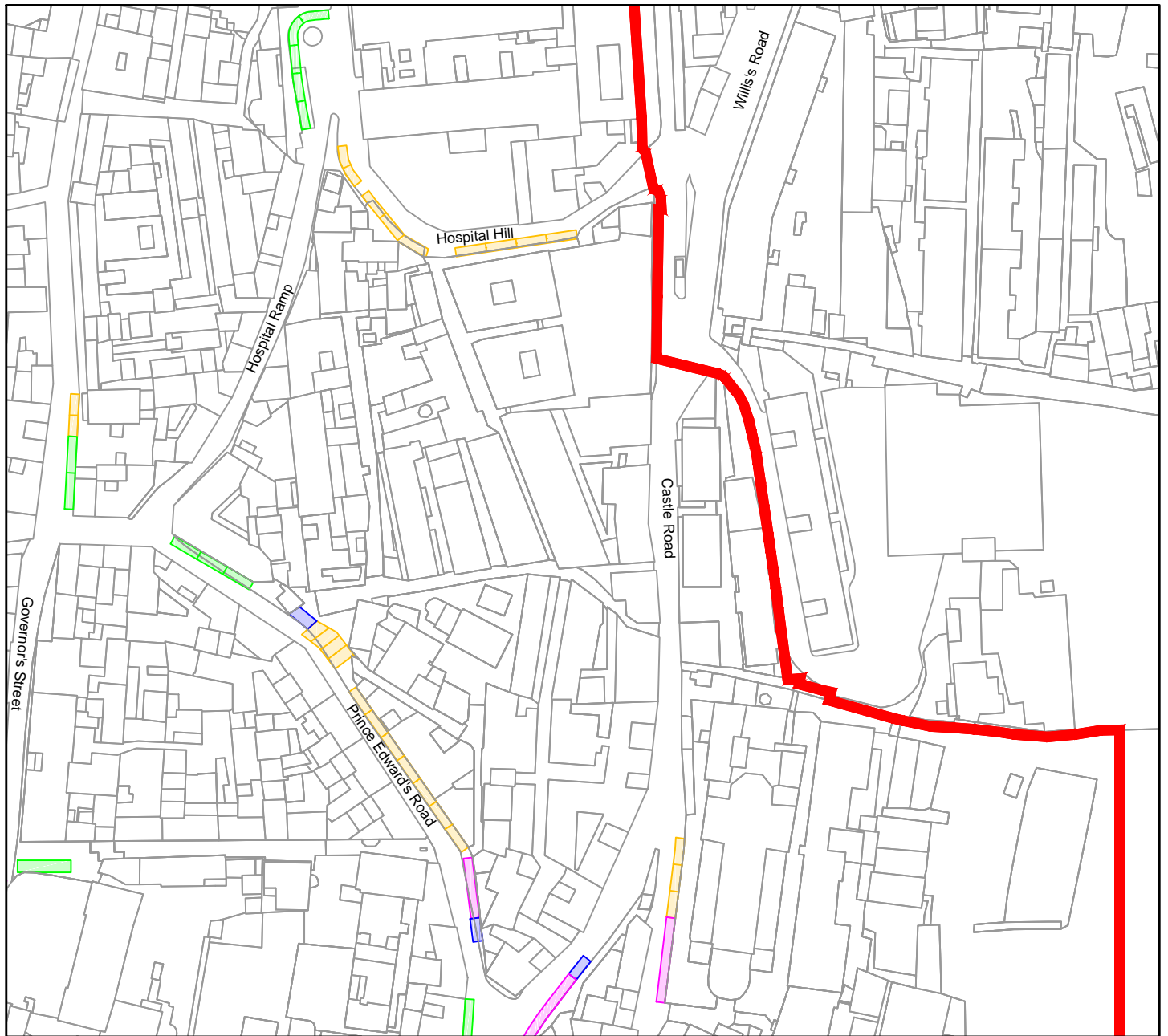
 Zone Limitations.

 Free Parking.

 Part-time Parking.



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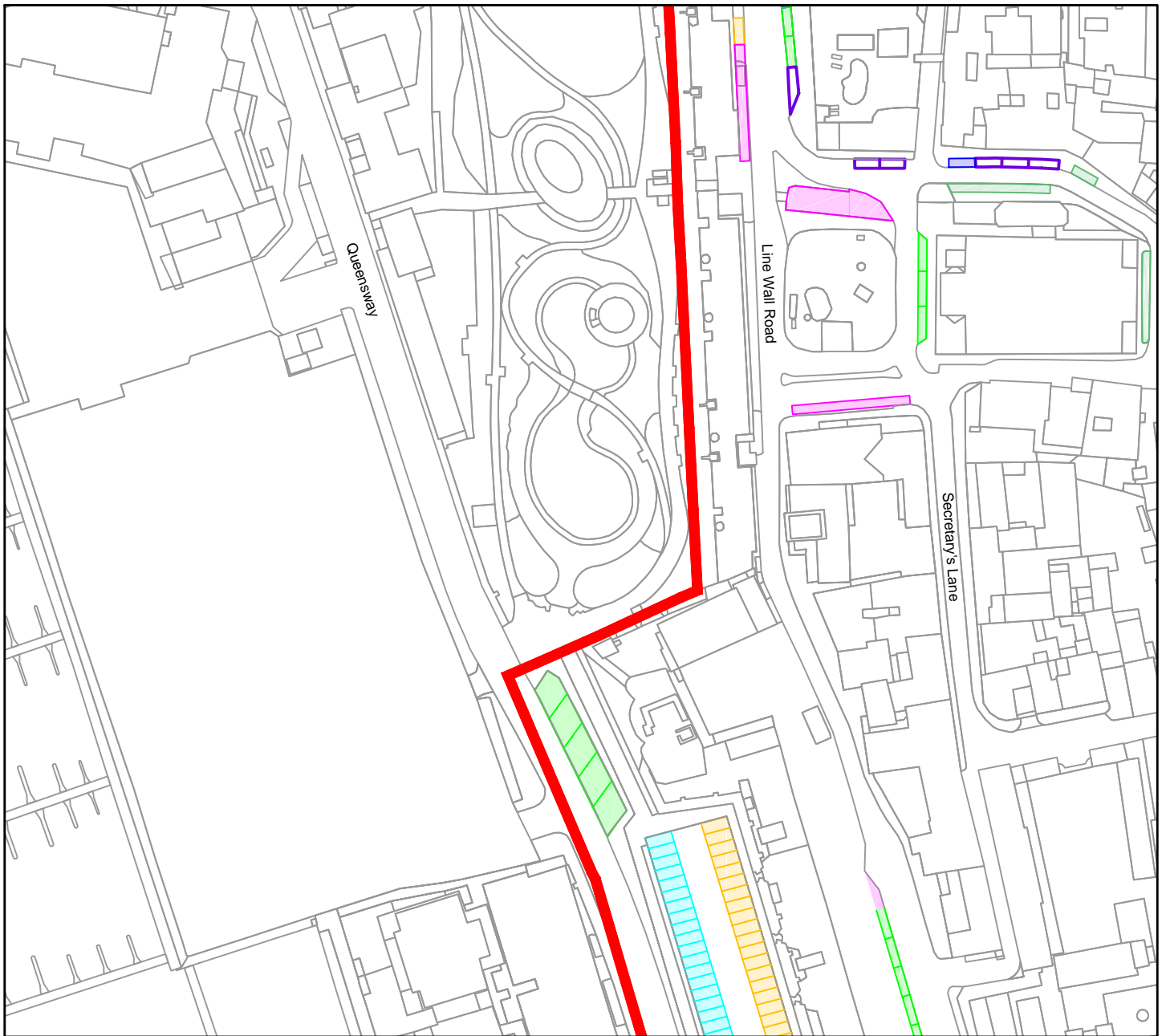


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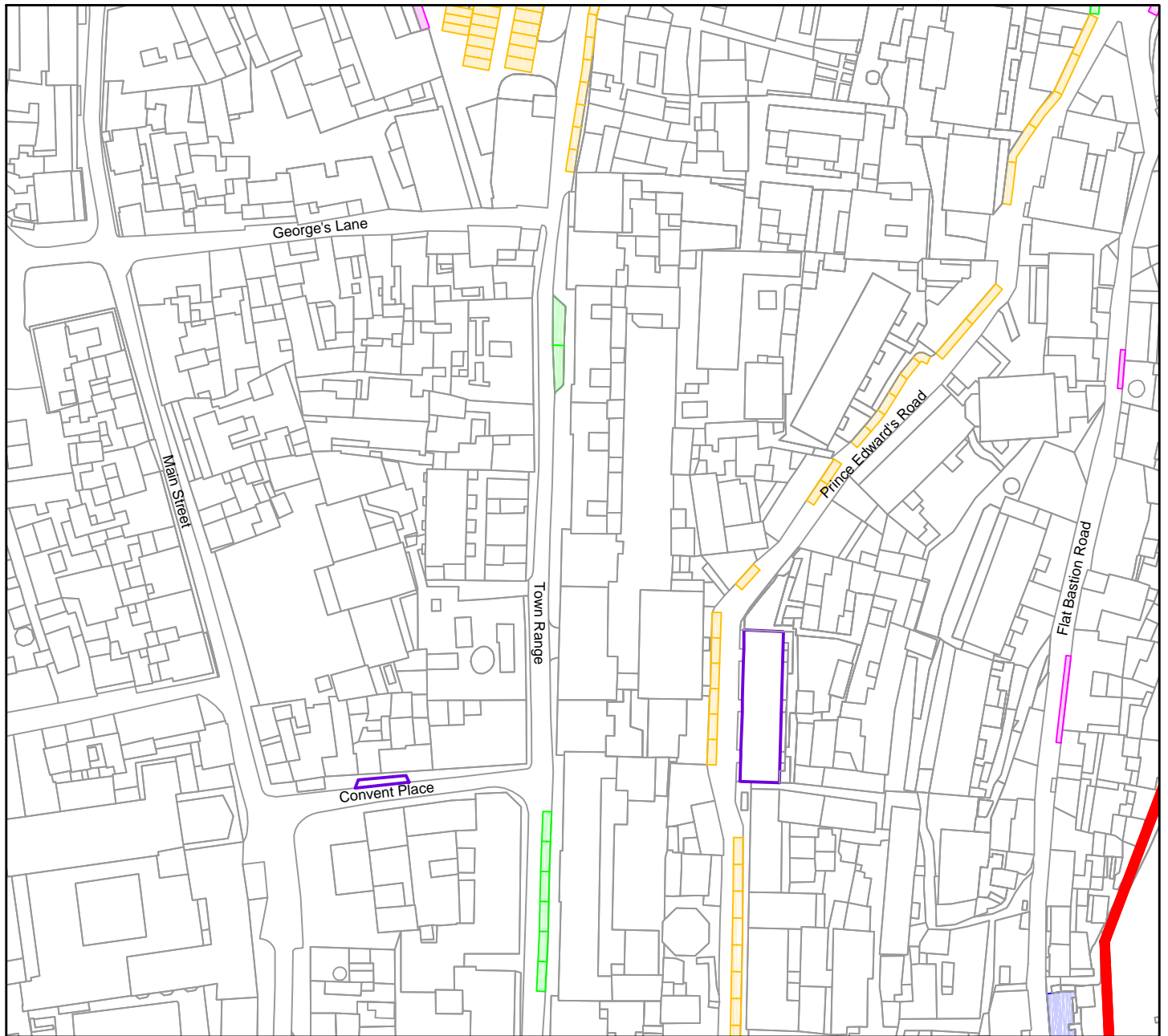
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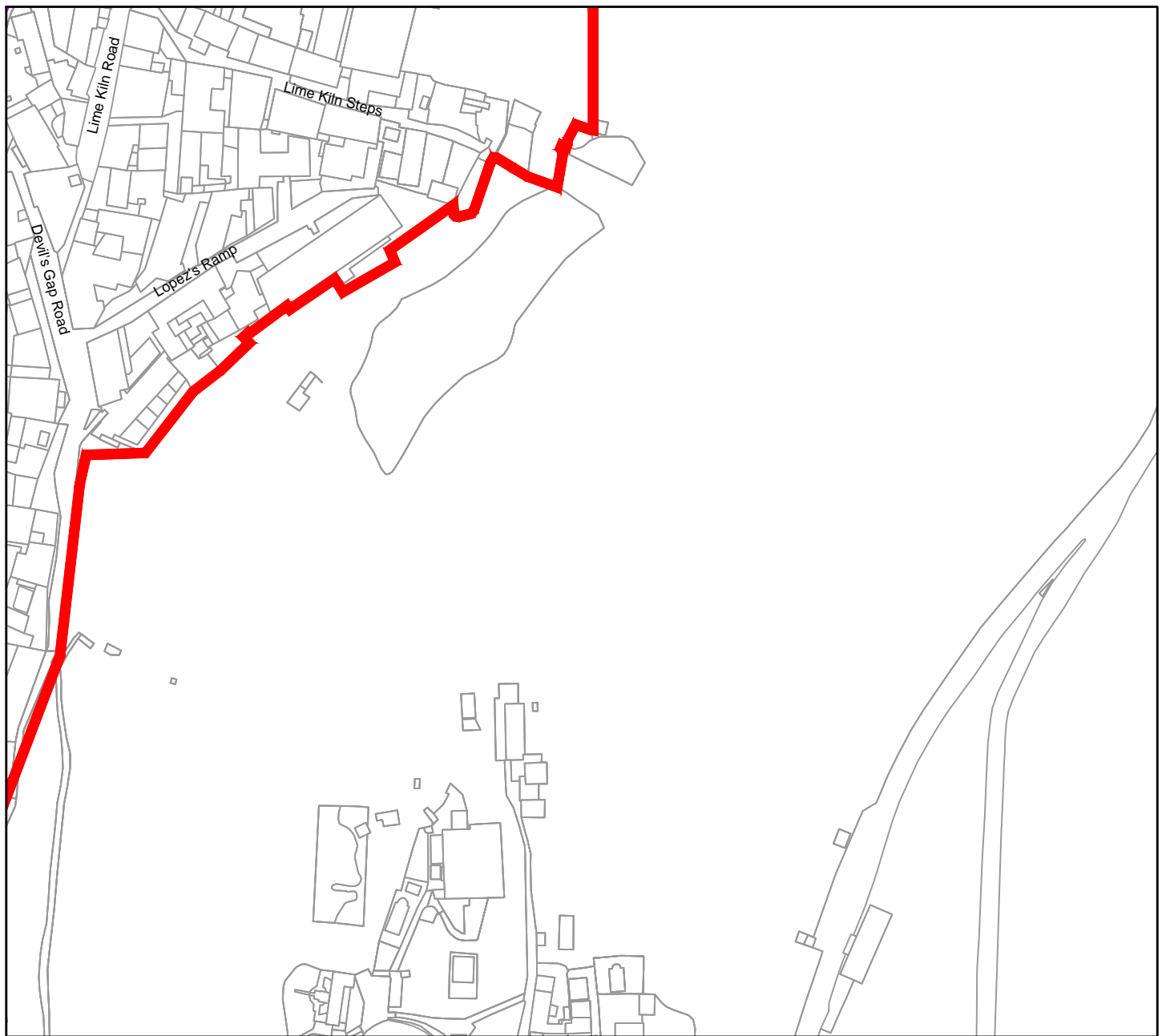
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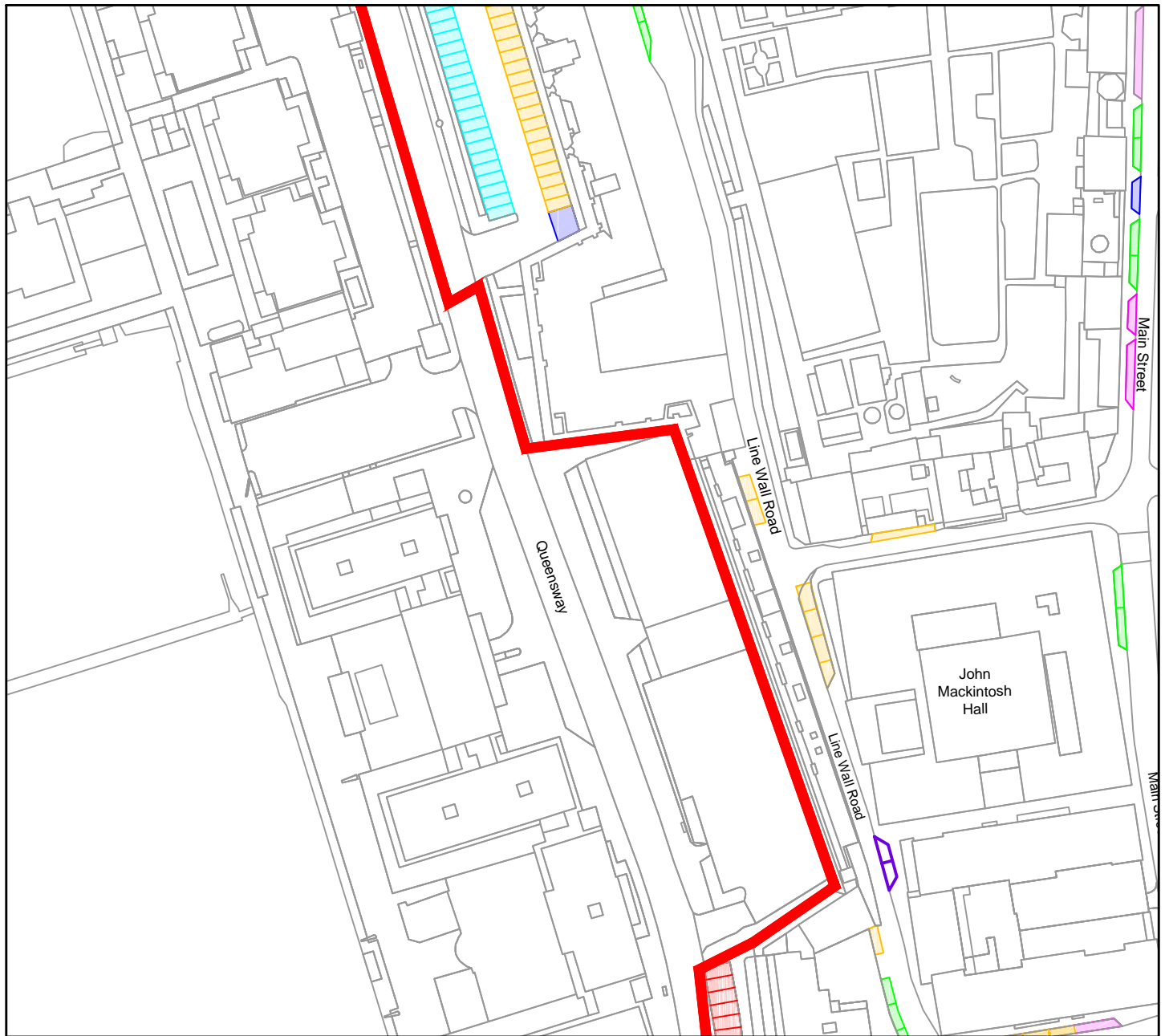
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-  Private Parking
-  Zone Limitations.
-  Free Parking.
-  Part-time Parking.

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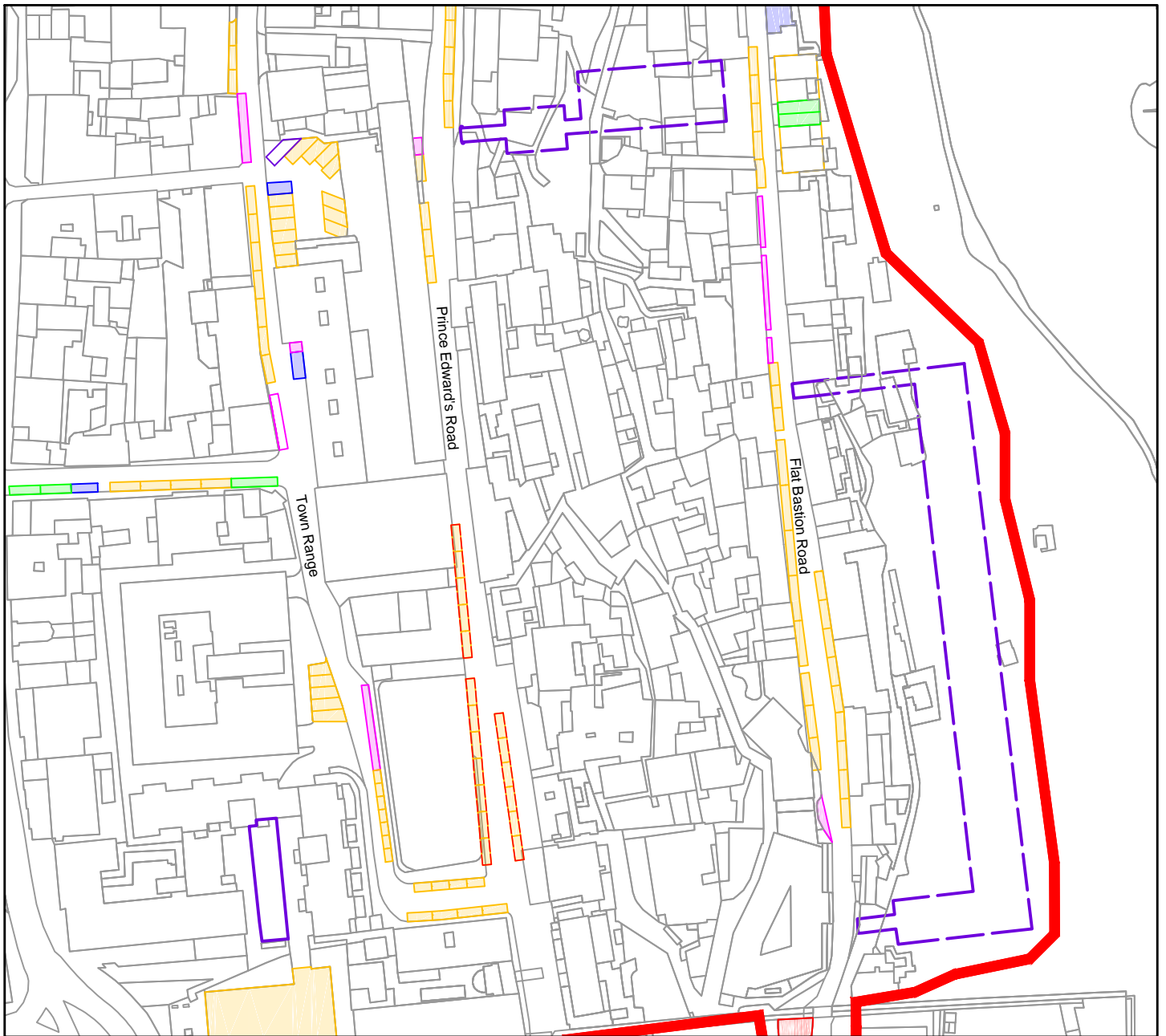


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### Key:

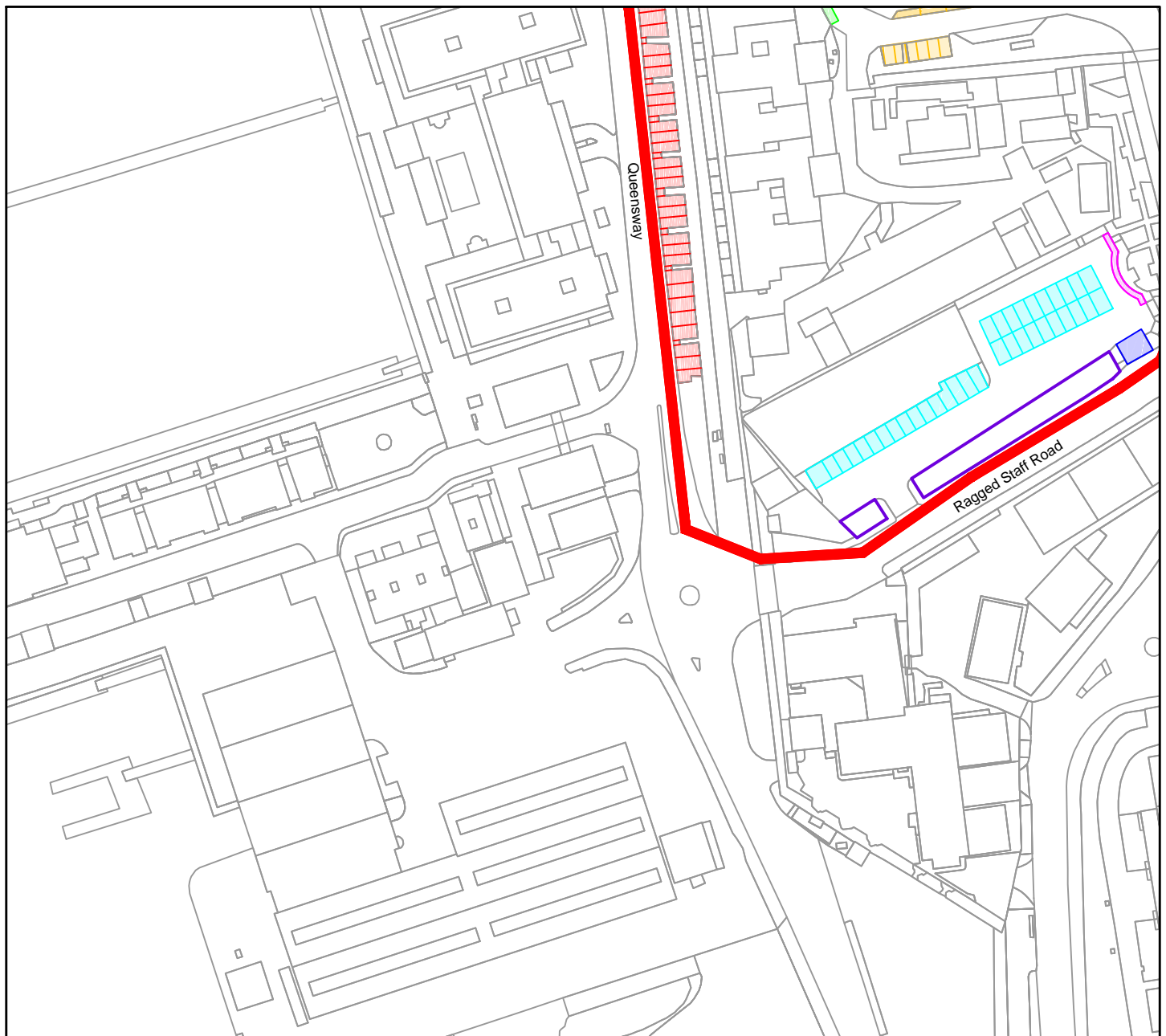
-  Residential Parking Car Parking Spaces.
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-  Disabled Parking Bays.
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-  Parking could be subject to modification
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ZONE 2



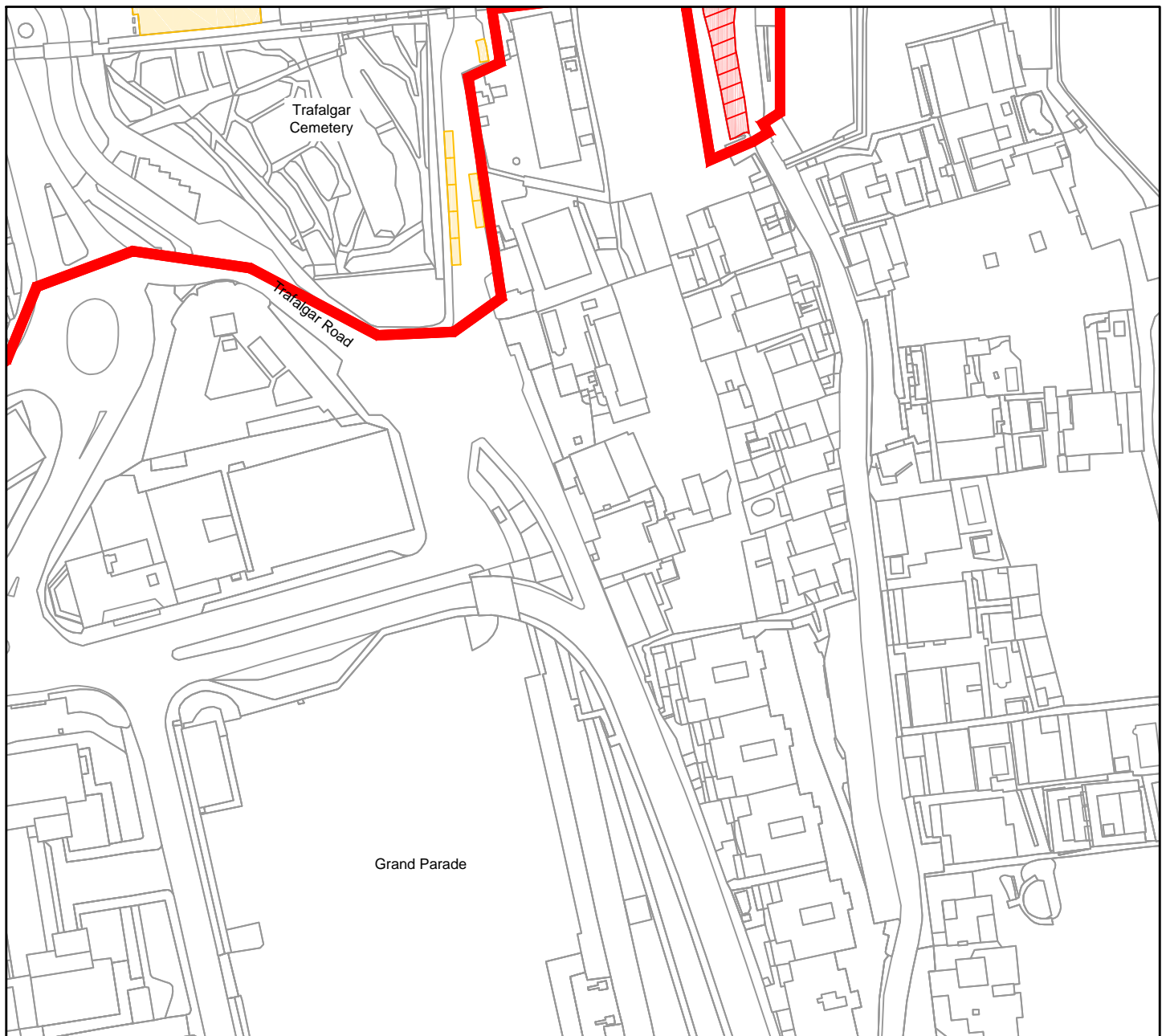
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Please ensure all sections of this form are filled in correctly, otherwise this could cause a delay in the issuing of your permit. You should allow up to **FOUR** weeks for processing.

## **RESIDENTIAL PARKING PERMIT APPLICATION FORM**

**ZONE 2**

### **ADDRESS DETAILS**

Name :

Address :

Surname :

( Proof of residence at the above mentioned address **MUST** be provided - eg. utility bill or bank statement dated within the last 3 months )

### **SPECIAL STATUS**

Persons aged 60 or over : YES / NO  
( Senior Citizens Card or ID Card will be required )

Disabled Person Badge holder (Blue badge) : YES / NO  
( Existing Badge will be required )

### **CONTACT DETAILS**

(for use only if there are any queries with your application)

Home Telephone :

Mobile :

Email:

### **VEHICLE DETAILS**

Registered Owner\* :

**\*The vehicle must be registered in the name of the applicant**

Registration No :

Make :

Colour:

MOT issue Date :

MOT expiry date :

### **PARKING SPACE OR GARAGE – CURRENT OWNERSHIP OR RENTAL**

(Please indicate by ticking the appropriate box below)

I declare that to the best of my knowledge the address used in this application benefits from the following number of assigned parking spaces or garages by way of ownership or rental by one of its residents:

None

One or more

**WARNING:** Making a false statement may render the applicant liable for exclusion from the scheme and liable for prosecution.

### **APPLICATIONS - IMPORTANT NOTICE**

Applications are restricted to one permit per vehicle. Each resident can apply for one permit. There is no limit to the number of residents who can apply in any one household. However, incremental permit fees will apply where more than one application is submitted from the same household. The first application to be received by Gibraltar Car Parks Ltd from any one household based on the address shown on the application form will be treated as the first application.

For this application the first permit fee will be applied unless the household benefits from a parking space or garage by way of ownership or rental in which case incremental fees will be applied. Incremental fees will be applied to additional applications received from the same household in the order that they have been received. If more than one application is received from the same household simultaneously the order for the processing will be randomly selected.

You may request that your application is processed in a specific order by completing the blank spaces hereunder:

I wish this application to be treated as the ( Enter order as in 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, etc )  application.

## **APPLICANT'S CHECKLIST**

The following supporting documents are required to present with the application form :

Gibraltar ID Card / Civilian Registration Card	<input type="checkbox"/>
Proof of residence	<input type="checkbox"/>
MOT Certificate ( if applicable )	<input type="checkbox"/>
Certificate of registration ( Logbook )	<input type="checkbox"/>
Senior Citizens Card ( if applicable )	<input type="checkbox"/>
Disabled Persons Blue Badge ( if applicable )	<input type="checkbox"/>

## **DECLARATION OF APPLICANT**

I hereby certify that I am permanently resident at the address shown on the application form and that I am the true owner and principal user of the motorcar to which the application relates. I wish to apply for a Parking Permit in respect of the vehicle specified in this application.

I understand that any permit issued remains the property of Gibraltar Car Parks Ltd and that the issue of a permit is conditional on my surrendering it in the event of any of the following :

- 1) I cease to be a resident at the given address.
- 2) The vehicle is adapted or used in such a manner that it ceases to be a vehicle conforming to the requirements of the scheme.
- 3) Upon the issue of a duplicate permit.
- 4) Should there be any change in address or vehicle ownership.

I undertake to inform Gibraltar Car Parks Ltd immediately if any one of the events specified in sub - paragraphs (1)(2)(3) or (4) has occurred.

**I declare that all the information given in and supporting this application is correct and I understand that a false statement may render me liable for exclusion from the scheme and liable for prosecution.**

I declare that any vehicle issued with a permit as a result of this application will not be parked in such a manner that it obstructs other residents access and that all relevant drivers will be made aware of this condition.

**I have read and understood the conditions and I confirm the information provided on this form is correct.**

<b>Name :</b>	<input type="text"/>	<b>Signature :</b>	<input type="text"/>
<b>Date :</b>	<input type="text"/>		

## **Data Protection Statement**

The personal information you provide on this application form will be used by Gibraltar Car Parks Ltd as agents for the Government for parking permit purposes only. By signing this application you are consenting to Gibraltar Car Parks Ltd processing this information for the purpose of issuing residential parking permits and operating the residents parking scheme. Gibraltar Car Parks Ltd may pass on key data to the Government for the purposes of regulation of parking. Gibraltar Car Parks Ltd may also pass on key data to bodies responsible for auditing and administering public funds, for the purposes of preventing and detecting fraud.

## **(OFFICE USE ONLY)**

Form Received By	<input type="text"/>	Processed By	<input type="text"/>
<input type="checkbox"/> Form checked	<input type="checkbox"/> ID card checked		
<input type="checkbox"/> Registered owner checked	<input type="checkbox"/> Aged 60 or over checked		
<input type="checkbox"/> MOT checked	<input type="checkbox"/> Disabled Person Badge (Blue Badge) checked		
<input type="checkbox"/> Proof of residence checked	<input type="checkbox"/> Vehicle Class Checked		
Fee applicable	£ <input type="text"/>	Discount applicable	<input type="text"/>
		Payable amount	£ <input type="text"/>
Remarks :          			



