



		(Mr Mrs Miss Ms)	
1. Surname (in capitals)	<input style="width: 100%;" type="text"/>		
2. Forename(s) (in capitals)	<input style="width: 100%;" type="text"/>		
3. PAYE Ref.	<input style="width: 50%;" type="text"/>	4. Date of Birth	<input style="width: 50%;" type="text"/>
		5. Taxpayer Ref.	<input style="width: 50%;" type="text"/>
6. Identity Card Number	<input style="width: 100%;" type="text"/>		
	Day	Month	Year
7. Date of Leaving (in figures)	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>	<input style="width: 25%;" type="text"/>
8. Tax Code number at date of leaving (if code 'X' mark 'X'). If Tax Code 72 copy code instructions, if any	<input style="width: 50%;" type="text"/>	Deduct the first	
	£	of monthly or £	weekly
	pay and tax balance at code 72		
9. Social Insurance contributions class at date of leaving work (please circle)	<input type="radio"/> ER	<input type="radio"/> MW	<input type="radio"/> PN
10. Total Employee's Social Insurance Contribution paid to date in current tax year (see note 5)	£ p		
Number of contributions	<input style="width: 50%;" type="text"/>	<input style="width: 50%;" type="text"/>	<input style="width: 50%;" type="text"/>
Period	Contribution Class		
(from to)	ER	MW	PN
(from to)	ER	MW	PN
11. Total pay to date in current tax year	£		p
(from to)	<input style="width: 100%;" type="text"/>		<input style="width: 50%;" type="text"/>
12. Total payroll giving to date in current tax year	£		p
(from to)	<input style="width: 100%;" type="text"/>		<input style="width: 50%;" type="text"/>
13. Total tax to date in current tax year	£		p
(from to)	<input style="width: 100%;" type="text"/>		<input style="width: 50%;" type="text"/>
14. Total Amount of benefit in	15. I certify that all the details entered above are correct. (BLOCK LETTERS)		
<input style="width: 100%;" type="text"/>	Employer	<input style="width: 100%;" type="text"/>	
<input style="width: 100%;" type="text"/>	Address		
	Date		

GOING TO A NEW JOB

Separate both forms and keep Part 2 for your records. Hand Part 3 to your new employer, otherwise he will have to tax you under the emergency code 'X' (30%)

BECOMING SELF - EMPLOYED

Contact the Income Tax Office IMMEDIATELY (Tel: 20074874 / email: selfemployed@gibraltar.gov.gi)