



**2016/2017**

YOU ARE REQUIRED TO COMPLETE THIS FORM IN RESPECT OF ALL EMPLOYEES WHO HAVE CONTRIBUTED TOWARDS AN APPROVED OCCUPATIONAL PENSION SCHEME, PERSONAL PENSION SCHEME (PPS) OR RETIREMENT ANNUITY CONTRACT (RAC) FOR THE PERIOD 1st JULY 2016 TO 30th JUNE 2017. YOU SHOULD THEREFORE COMPLETE THIS FORM AND THE DECLARATION BELOW AND RETURN IT TO THE INCOME TAX OFFICE NOT LATER THAN THE 31st JULY 2017. **PLEASE NOTE THAT NIL RETURNS ARE NOT REQUIRED TO BE SUBMITTED.**

Before submitting this form to the Income Tax Office please ensure that all the relevant information has been properly filled in and the declaration has been signed. It is essential that the TPR for all employees are included. Failure to fill in this form correctly will result in the form not being accepted and returned to you for correction/completion.

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Please **PRINT** your name \_\_\_\_\_

Enter the capacity in which you are signing \_\_\_\_\_

Email \_\_\_\_\_ Tel No. \_\_\_\_\_

FOR OFFICE USE ONLY	
RECONCILIATION	Date received
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Comments	

