



Claim No.
Stamp and date of receipt

**OLD AGE PENSION
NOTIFICATION OF CHANGE OF CIRCUMSTANCES**

Complete Part 1 and whichever of Parts 2 to 5 apply to the change of circumstances you are reporting and return the form to our offices at 14, Governor's Parade.

Part 1 Pensioner details

Claim No	<input type="text"/>	Daytime phone number	<input type="text"/>
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First name	<input type="text"/>	Mobile phone number	<input type="text"/>
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Surname	<input type="text"/>
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E-mail address	<input type="text"/>
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Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

Part 2 New address

Address

Part 3 Children

Name of child/ren

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Date of birth

/ /

Mother's full name

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- *Please submit original birth certificate*

Part 4 Changes in marital status

Spouse details:

First name

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Surname

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Address

Part 4 Changes in marital status - continued

Date of marriage

If spouse currently employed please state earnings

- *Please submit original marriage certificate, spouse's birth certificate*
- *If divorced and re-married please submit decree absolute*
- *If former spouse deceased please submit death certificate*

Part 5 Changes in spouse's employment status

Spouse's name

Former employer

Termination date

- *Please submit termination contract*

DECLARATION

I declare that all the statements on this form are true to the best of my knowledge and belief.

I understand that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.

I understand that it is an offence to fail to notify the Department of Social Security a change of circumstances promptly, and failure to do so may result in action being taken against me.

Signature

Date

How we collect and use information

The Department of Social Security collects information for the purposes of dealing with social security benefits and other non-contributory benefits. The information we collect about you depends on the reason for your business with us, but we may use the information for any of these purposes.

We may check information about you with other information we have. We may get information about you from other people and certain other organisations. We may give information to certain other organisations, as the law allows, to:

- check the accuracy of information
- prevent or detect crime
- protect public funds in other ways, and
- use in research or statistics.

These other organisations include other government departments, local authorities, and private sector bodies such as banks and organisations that may lend you money. We will not give information about you to anyone outside our department unless the law allows us to.

The Department of Social Security is the data controller for the purposes of the Data Protection Act.