



Secretary  
Development and Planning Commission  
Suite 631  
Europort  
Gibraltar

Tel: 350 20075483 Fax: 350 20074086



**Form  
1**

**APPLICATION FOR PLANNING AND BUILDING CONTROL APPROVAL**  
Under Sections 17 and 18 of the Town Planning Act, 1999 and Section 45 of the Public Health Act

Please read the **guidance notes** and complete in block letters. For **Outline Planning Applications** return **5 copies** of this form and of the plans, for **Planning/Building Control Approval applications** return **8 copies** (in both cases 1 set to be at A1 and the remainder at at A3 size) to the above address.

<p>1 <b>Applicant's name and address (Not Agent):</b> H.M. GOVERNMENT OF GIBRALTAR</p> <p>Tel No: _____ Fax No: _____ E-mail: _____</p>	<p>2 <b>Name and address of Agent:</b></p> <p>Tel No: _____ Fax No: _____ E-mail: _____</p>
<p>3 <b>Location of proposed works:</b> NO 6 CONVENT PLACE</p> <p>Property No: CP/FP: _____</p>	<p>4 <b>Status of applicant (tick appropriate box):</b></p> <p>Freeholder <input checked="" type="checkbox"/> Leaseholder <input type="checkbox"/> Tenant <input type="checkbox"/> Other (please specify) <input type="checkbox"/></p>
<p>5 <b>Application Type:</b> (please tick appropriate box):</p> <p>Pre Outline Planning Application <input checked="" type="checkbox"/> Planning/Building Control Application <input type="checkbox"/></p>	<p>6 <b>Previous permission:</b> If this is an application for a permit following the grant of outline planning permission, please state reference number of approved outline planning application: BA.....</p>
<p>7 <b>Description of development:</b> (briefly describe proposals) NEW OFFICE PREMISES FOR H.M. GOVERNMENT OF GIBRALTAR</p> <p>Tick box if development involves:</p> <p>New build <input checked="" type="checkbox"/> Demolition <input type="checkbox"/> New access to highway <input type="checkbox"/> Change of use <input type="checkbox"/> Alterations/extension <input type="checkbox"/> Altered access to highway <input type="checkbox"/></p>	
<p>8 <b>Estimated cost of works:</b> £3m</p>	<p>9 <b>Owner of building or land (Name and address):</b></p> <p>(a) Freeholder H.M. GOVERNMENT OF GIBRALTAR (b) Leaseholder</p>
<p>10 <b>Use of existing building or land:</b> State the current use of the site OPEN AREA USED FOR PARKING If vacant state last use .....</p>	

TOWN PLANNING AND BUILDING CONTROL

19 AUG 2017

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<p>11 <b>Density of development (Floor Space Index):</b></p> <p>Site area <span style="float:right">500 Sq m</span></p> <p>Aggregate area of floorspace within building <span style="float:right">420 Sq m</span></p>	<p>12 <b>State total number of parking spaces:</b></p> <p>Existing: ..... 8</p> <p>Proposed: ..... 15</p>																																														
<p>13 <b>Percentage of plot covered by:</b></p> <p>(a) Existing building ..... 0%                  (b) Proposed building ..... 84%</p>	<p>14 <b>Height of building:</b></p> <p>State overall height of proposed building(s) in metres :</p> <p style="text-align:center">16 m</p>																																														
<p>15 <b>Environmental Impact Assessment:</b></p> <p>Does your proposal, require the submission of an Environmental Impact Assessment under the Town Planning (Environmental Impact Assessment) Regulations 2000 ? <span style="float:right"><del>YES</del>/NO</span></p>																																															
<p>16 <b>Felling of trees:</b></p> <p>Please tick box if development involves the felling of tree(s) and show species and location on plan. <input type="checkbox"/></p>	<p>17 <b>Drainage:</b></p> <p>Method of surface &amp; foul water drainage (tick box)</p> <p>New <input type="checkbox"/> Existing <input checked="" type="checkbox"/></p>																																														
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**20 Ownership details (see guidance notes)**

We need to know who owns the application site. If you do not own the site or if you only own part of it, we need to know the name(s) of the owner(s). We also need to be sure that any other owner(s) knows that you have made an application. Please read the attached guidance notes if in doubt.  
 If you are the sole owner of the whole site Certificate A will apply. Please tick the appropriate box below:

**CERTIFICATE A**

I certify that at the beginning of the period 21 days ending with the date of this application, nobody, except the applicant, was the owner(s) of any part of the land to which this application relates.

**CERTIFICATE B**

I certify that the applicant (or his agent) has given the requisite notice (Form S21A attached) to everyone else who, at the beginning of the period 21 days ending with the date of this application, was the owner of any part of the land to which the application relates, as listed below:

Owner's name	Address at which notice was served	Date on which notice was served

Continue on a separate sheet if necessary

**21 Public Participation**

Some types of development are subject to public participation requirements under Section 19 of the Town Planning Act (referred to as "Section 19 developments").  
 Some common Section 19 developments include :construction of buildings more than 4m in height, extensions of one or more additional storeys where the height would exceed 4m, swimming pools, use of land as bar/restaurant (including fast food restaurants). For the complete list seek advice from the Town Planning Division or refer to the Town Planning (General Procedures) Regulations, 2001, that can be viewed at [www.gibraltarlaws.gov.gi](http://www.gibraltarlaws.gov.gi)

If Section 19 applies you must:

- Place a notice (use form S19 attached) on site and this must remain for at least 14 days – you are advised to place the notice on site the same day the application is submitted. On completion of the 14 days, complete and submit the attached certificate (Form S19(Cert) attached).
- Place a notice (use form S19 attached) in the Gibraltar Gazette, a daily and weekly newspaper. Copies of each of the publications in which the notices are published must be submitted as soon as possible after their publication.

Tick the box if the proposal is a Section 19 development.

**22 Drawings**  
 List all drawings, plans and other documents included with the application.  
 NB Location and site plan MUST be included.

.....  
 .....  
 .....

I/we hereby apply for permission to carry out the development described in this application and accompanying plan(s) and documents. I understand that an initial fee is payable on acknowledgement with a further fee payable following the first inspection following the grant of Building Control approval.

Signed ..... Date .....