



## **GIBRALTAR SAVINGS BANK DEBENTURES**

### Documentation requirements – Charities, Church Bodies and Places of Worship:-

1. Copy of Charity Registration or relevant entity deed;
2. Documentation signed by the relevant signatories of the entity specifying who will be the authorised signatories operating the account (specimen signatures of all signatories must be submitted);
3. The authorised signatories must also supply the following:
  - Proof of identity – either a valid I.D card or passport
  - Proof of address – either a valid I.D. card, current (less than 3 months) utility bill, rates bill, Income tax return, insurance policy or rent tenancy agreement;
4. Verification of the source of funds (e.g. copy of the entity's bank statement for the last 6 months and/or any other document to verify specific deposits if required);
5. Please note that cheques being deposited must originate from the entity's bank account (i.e. third party cheques are not accepted) and must be made payable to the Gibraltar Savings Bank;
6. Should you wish to transfer the funds from a Post Office Ordinary Deposit Account you will need to fill in the relevant withdrawal slip and provide the Post Office book;
7. Should you wish to transfer the funds from the entity's bank account, a copy of the bank transfer confirmation is required. The application form with the pertinent documentation requirements must be submitted and formally approved by the Gibraltar Savings Bank before funds are transferred;
8. Copy of the entity's bank statement in order to verify the account where the interest will be paid. Please be advised that third party payments are not permitted.

Please note that this is not an exhaustive list and therefore, you may be asked to supply additional documentation.