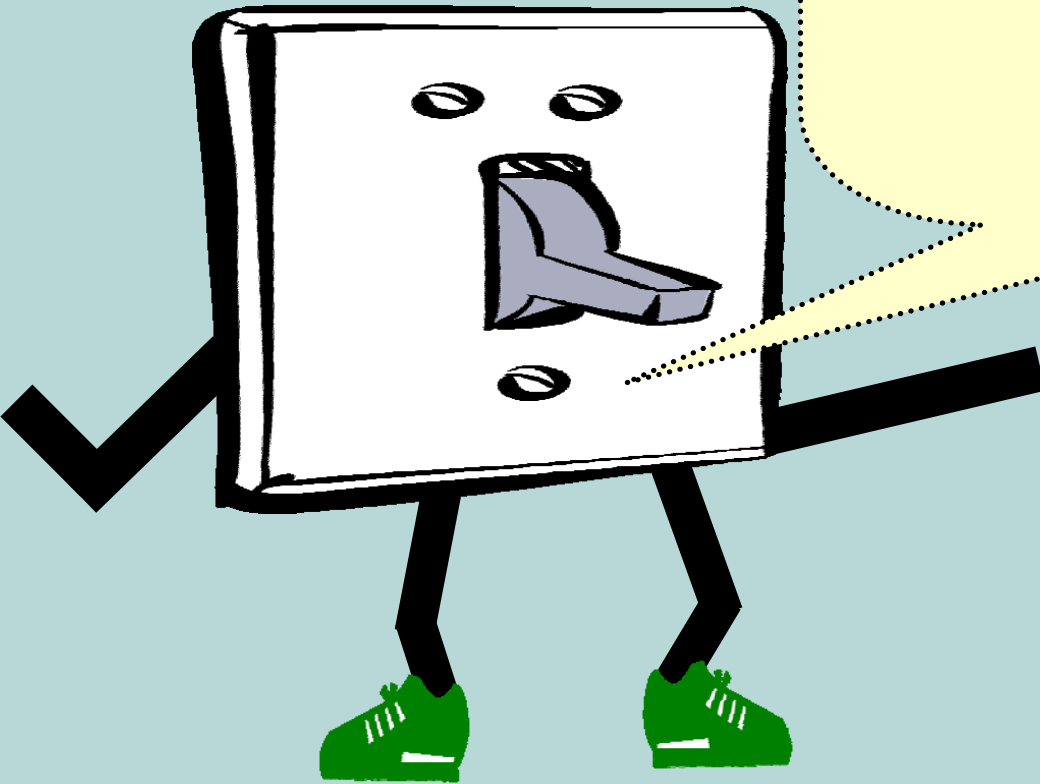


**Leaving office lights
on overnight wastes
enough energy to
heat water for 1000
cups of coffee**



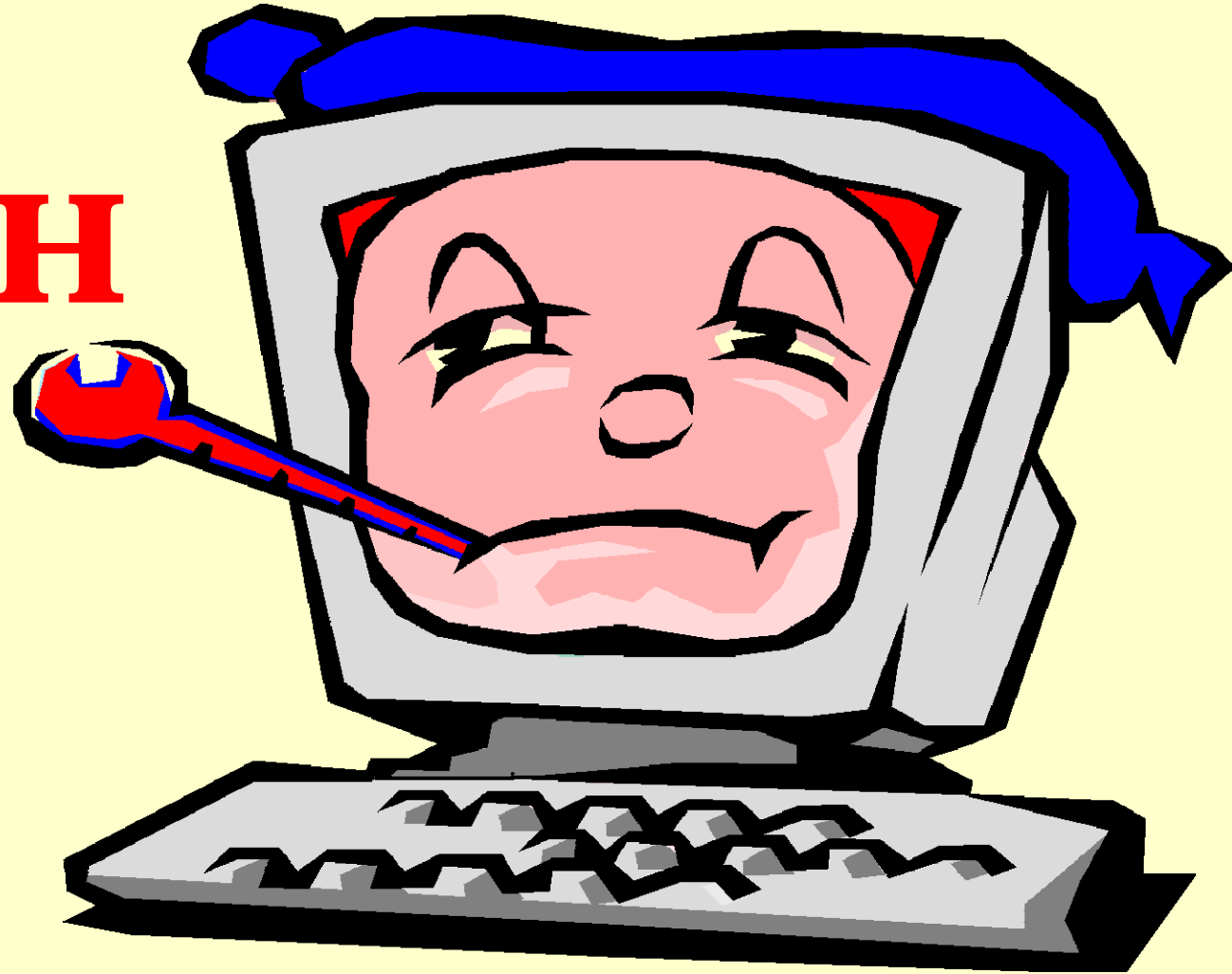
**Save energy
Switch me
OFF!!!**

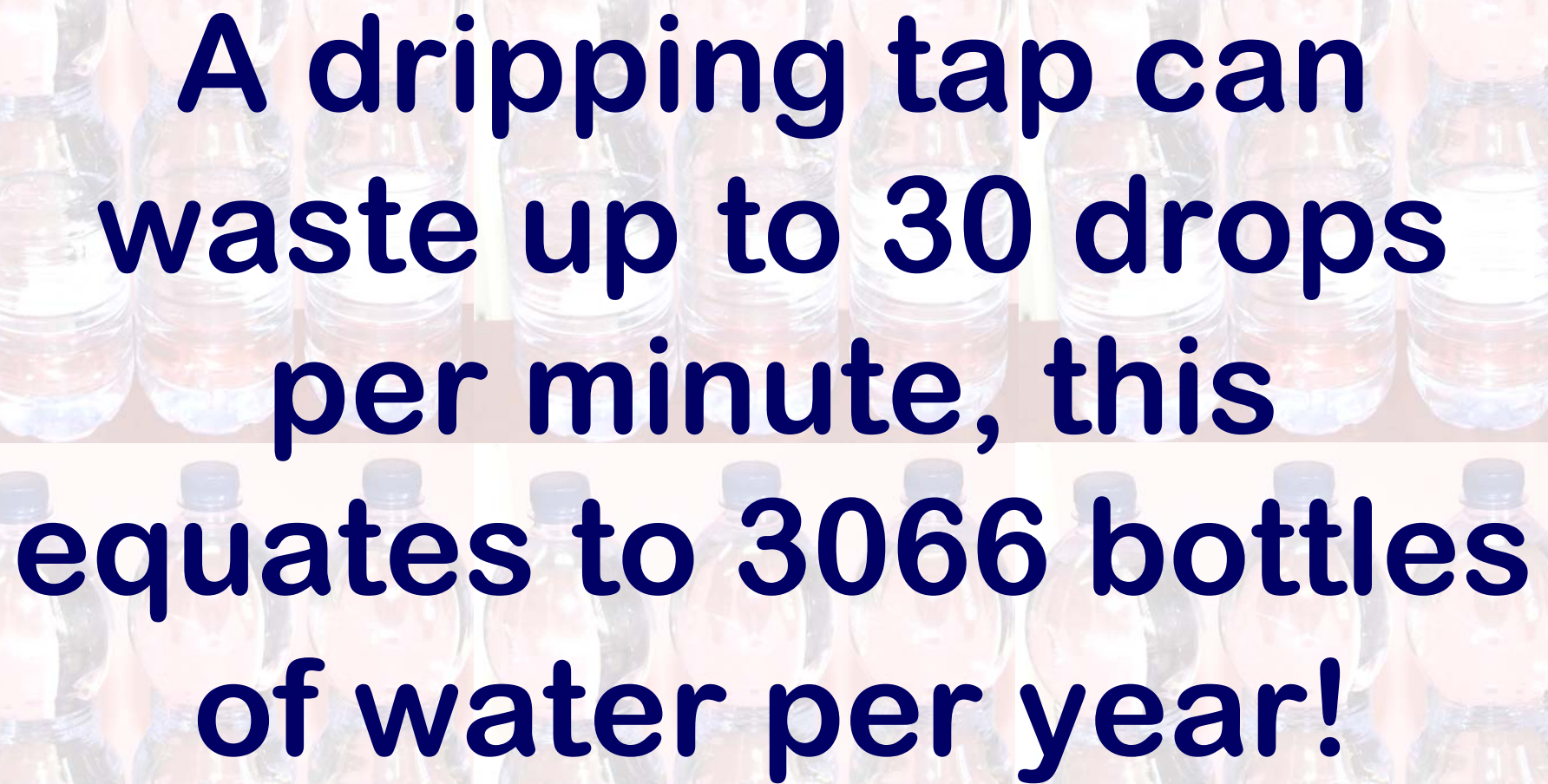


**You're not the only one who
likes to**

SWITCH

OFF!










**A dripping tap can
waste up to 30 drops
per minute, this
equates to 3066 bottles
of water per year!**



Five ways to minimise paper usage

-  Print and photocopy on both sides
-  Reuse envelopes
-  If possible use email
-  Use blank side of printed documents as scrap paper
-  Use recycled paper or paper from sustainable forests

