



GOVERNMENT OF GIBRALTAR
SOCIAL SERVICES AGENCY
16 GOVERNOR'S PARADE
GIBRALTAR

CONFIDENTIAL APPLICATION FORM

Please return this completed application form to the above address.

1. A passport or Gibraltar identity card should be produced with this application. (This will be copied and returned immediately, and should not be left at the Social Services Agency.)
2. Original documentary evidence of academic qualifications should also be produced. (This will also be copied and returned immediately, and should not be left at the Social Services Agency.)

Personal Information

Position applied for:

Surname: _____ Forenames: _____

Maiden, previous or other names: _____

Date of Birth: _____ Age: _____

Place of Birth: _____

Current Address: _____

Telephone (Home): _____

Telephone (business if we may ring you there): _____

Mobile No: _____

e-mail address: _____

Nationality: _____

How did you hear about this vacancy?: _____

Have you any disability that may affect employment?

Y	N
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If so please give details:

EDUCATION

Name of school/college university Full-Time	Years From/to	Examinations passed (subjects/credits/honours)

Name of school/college/university Part-time (including correspondence Courses and short courses)	Years From/to	Examinations passed (subjects/credits/honours)

PROFESSIONAL QUALIFICATIONS

Title	Duration	Award – Distinction etc

EMPLOYMENT HISTORY

Starting with your present/last occupation, then following through chronologically, give details in the columns provided.

Date from	Employer's Name and address	Position held	Brief description of Duties	Reason for leaving

Please continue on a separate sheet of paper if necessary

FURTHER INFORMATION

Gibraltar Identity Card No. or Passport No.

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Do you possess a current driving licence?

Y	N
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Please give details of any endorsements/disqualifications:

Please indicate your main interest/hobbies outside your profession job

When will you be free to take up a new appointment?

Please give the names, address, and telephone numbers of your two referees. One should be your present employer. Relatives should not be referees. Unless otherwise stated, it will be assumed that referees may be approached without prior consultation with you.

1.	2.
Name _____	Name _____
Address _____	Address _____
_____	_____
_____	_____
Tel No _____	Tel No _____
e-mail Address _____	e-mail Address _____

ADDITIONAL INFORMATION

Please give further details of any other experience or achievements, which you consider particularly relevant to this appointment and why the position interests you.

Please continue on separate sheets

I confirm that to the best of my knowledge the information provided in this document is correct and gives a fair representation of my qualifications and employment history. I understand that giving false or misleading information or withholding information, in this or the accompanying 'Authorisation for a Police Enquiry Form', may result in the withdrawal of an offer of employment, or an appointment being terminated if such an appointment has already taken place.

Signed: _____ Date: _____



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GIBRALTAR**

Authorisation for a Police Enquiry

Surname: Forenames:

Date of Birth: Place of Birth:

Maiden/Previous/Other names: Occupation:

Present Address from: (date)
(address)

Previous Address from: (date)
(2) (address)

Previous Address from: (date)
(3) (address)

How long have you lived in Gibraltar?

Details of any convictions (including any which are spent):
Please write none if appropriate

Is action pending against you in relation to any criminal act?
If so please give details:

I, the undersigned, certify that I am aware that enquiries may be made of the police, and that to the best of my belief, the information I have given is factually correct. I give my consent to the Royal Gibraltar Police disclosing information about any previous convictions, if any, and any other details of my record, to the Social Services Agency.

Signed:
Signature witnessed by: (Name)

Date: Signature of Witness: